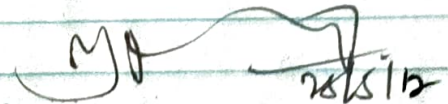


28/05/2017

Addanki.

Sri N. V. Ramana, Lecturer in Botany has been transferred to KRK Govt. Degree College, Addanki from TRR GDC, Kandrakur, as per general transfers held on May 2017. He reported to duty on 28/05/2017, FN in the Department of Botany. Under the Incharge Sri N. Murupathu Swamy Lecturer on Botany.



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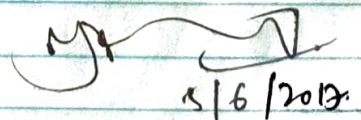
05/06/2017

Addanki

The Department incharge and newly joined lecturer met on the department, Both were amicably resolved that, Sharing of Subject papers for the academic year 2017-18. Decided to conduct Seminars, Assignments, Group discussions, Quiz, and Mid exams as per Academic Calendar of Acharya N. R. Murugan University.



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05/06/2017

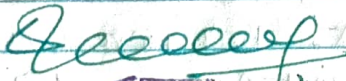
Sri. N. Thiropathi Swamy Lecturer in Botany Dept. Incharge has been discharged his duties from the Inchargeship and handed over to Sri. N.V. Ramana, Lecturer in Botany of this college as per similarity.

Handed over

Taken over



05/06/17
Lecturer in Botany
(N. THIRUPATHI SWAMY)


25/05/17
DEPT OF BOTANY
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Principal
K.R.K. Govt. Degree College
ADDANKI - 523 201
Prakasam Dist.

23/08/2017

Botany department decided to conduct mid exams for all semesters for the academic year 2017-2018.


23/8/17



23/8/2017


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13/11/2017, Addanki

Botany department decided to conduct certificate course in Organic Farming, duration 30 hours - during the academic year 2017-18.


N. Thiropathi Swamy


13/11/2017
(N. Venkataramana)

10/04/2018

Acharya Nagarjuna University, declared
 holiday from 11/04/2018 to 05/06/2018
 Hence Department closed for said
 period.

[Signature]
 10/04/2018

[Signature]

05/06/2018

Lecturers of Botany Department met in
 the department, both were amicably resolved that
 sharing of subject papers for the academic year
 2018-19. Further resolved they decided to
 conduct seminars, assignments, group
 discussions, Quiz, and mid exams as
 per academic calendar of Acharya Nagarjuna
 University, Eluru

Lecturer in Botany
 N. Tirupathi Sوامy

[Signature]

[Signature]
 Dept. of Incharge
 N. Venkata Ramana

K. R. *[Signature]*
 Academic Admin. 23/12/19.

Academic year 2019-20


0505. S. 2011


06/06/2019

Lecturers of Botany Department met in the department, both were amicably sharing of subject papers for the academic year 2019-20. Further resolved that decided

to conduct seminars, assignments, group discussions, Quiz and mid exams

as per academic calendar of Acharya Nagarjuna University, Guntur


Lecturer in Botany
N. Tirupathi Swamy


Dept of incharge
N. Venkataramane


Academic year 2020-21

PLOS 10/1/20

NOV-2-2020

Lecturers of Botany Department met in the Botany Department, both were amicably selected papers for the academic year - 2020-21. Further resolved that decided to conduct seminars, assignments, group discussions, quiz and assignments as per academic calendar of Acharya Nagarjuna University Guntur.


Lecturer in Botany
N. Tirupathi Swamy


Dept of incharge
N. Venkatesh Kumar

DEPARTMENTAL MEETING


(2020 - 2021)

Date: 04.10.2021

Lecturers working in the Botany Department have met in the department laboratory, discussed of various paramount aspects and resolved the following points for smooth and successful conduct of the department.

1. As new lecturer Mr D. Rajasekhar has come to the college on transfer grounds, the subjects taught by the transferred lecturer (Dr. N. Timpatiswamy) from the college, have been entrusted to the care of newly arrived lecturer.
 * Sri N.V. Ramana (H.O.D) - papers 3, 4 and 5
 Sri D. Rajasekhar - papers - 1, 2 and 6.
2. As examinations were commenced for 2 semester students syllabus left over by the transferred lecturer must be completed in 2 weeks by the new lecturer so as to give enough time to students for the preparation.
3. Students who are going to write practical examinations, should be entrusted to submit reads, herbaria and other related documents to check out and certified in advance.
4. Lecturers should involve actively in the campaigning to improve the strengths of the students.
5. New lecturer should read his skill development paper for the I sem. students.
6. Read work should be given legitimate priority.
7. Departmental library books should be put available for students reference.
8. Student pass peculiar should be edited.
9. online assignment should be encouraged.


Lecturer in Botany

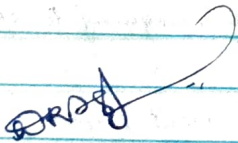

In-charge of the Department.

DEPARTMENTAL MEETING

21.02.2022

Teachers in Botany department have met in the Department Laboratory and have resolved the following points for successful conduct of academic, co-curricular and extra-curricular activities.

- ① maintenance of students marks register
- ② passing intimation to the parents of irregular students about their regular absenteeism.
- ③ strengthening students attendance in the classes
- ④ field trip should be planned.
- ⑤ project work should be completed in time.
- ⑥ curriculum & lectures feed back should be taken and considered the opinions of the students.
- ⑦ tissue culture & applications of biotechnology (7C) should be opted for 6 semester as students select zoology cluster.
- ⑧ slip tests should be conducted for 1st sem students to improve pass percentage.
- ⑨ chalk out an action plan for 'parents - teachers meeting' & students counselling.



Lecturer in Botany


In-charge Lecturer
of Botany


Principal
K.R.K. Govt. Degree College
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Prakasam Dist.

DEPARTMENTAL MEETING

14.06.2022

As college is reopened today after summer vacation the two lecturers of the Botany department discussed the following aspects to be implemented in this semester.

1. Analysis of 1sem & 6sem question papers.
2. As ESP is ongoing at the native communities of the students the status of project work has been enquired from the students entrusted to the care of the Botany Department. Decided to add on some more inputs to the already given for the enhancement of project quality.
3. As academic auditing is likely to be conducted in the month of July the status of department records is analyzed and a plan is made to complete the work pending.
4. ANU practical examinations for III B.Sc B2C students are planned to conduct in the next week.
5. Work division is done between the lecturers.
6. As two activities were selected ~~to be~~ implemented in the college regarding to the call made by MGNREGS on account of 'World Environment Day - 2022'. The reports are thought to be submitted with all the evidences to the mail of MGNREGS by today's evening.
 - (a) Build of outdoor class rooms & healthy open places on the campus.
 - (b) Our Green Decisions - Showcase your campus video.
7. Resolved to prepare a befitting action plan for smooth conduct of the department.
8. Lab verification committee report is verified and preserved.

[Signature]
Lecturer in Botany

[Signature]
HOD of the department

[Signature]
Principal

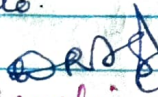
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DEPARTMENTAL MEETING

Date: 22.08.2022

All 2 semester and 4 semester examination dates were commenced by the university. The lecturers of Botany department met in the department staff room & discussed the following content and made resolutions for smooth conduct of the department.

1. Result analysis of 1 and 6 semester examinations, department secured good percentage in all the papers.
 - 1 Botany (1 Sem) - Secured 95% result
 - 3 Botany (3 Sem) - Secured 100% result
 - 6 Botany (6 Sem) - Secured 100% result
2. CSP on 'organic farming' was successfully completed in the given time period and one of the projects of the students, who were entrusted to D. Rajasekhar (lecturer) were also selected as the best work of the college & forwarded for the award, constituted by APCE, VTW.
3. Academic auditing was successfully done and the department got all accolades from the auditing team, for good maintenance of records.
4. ANU practical examinations are planned to conduct after the theory examinations.
5. Discussed the extent of syllabus completion for each paper.
6. planned out an action plan for Internship of 4th semester students, decided to consult the local industries & agencies to get the consent.
7. An action plan has been made for NAAC work.
8. Discussed to conduct Gender Sensitivity awareness programme, Anti-suicide day and world ozone day.
9. Department also planned out for remedial coaching, study hours etc.



Signature of 12 lecturers





IQAC CO-ORDINATOR

K.R.K. Govt. Degree College
ADDANKI-523 201


Principal, K.R.K. Govt. Degree College
ADDANKI-523 201,
Bapatla Dist., (A.P.)

DEPARTMENTAL MEETING

169

Date: 15.10.2022

As 1, 3 and 5 Semesters are going to be started in the very near future. The Lecturers of Botany Sri. D. Rajasekhara and Dr. N.V. Ramana met in the Department Staffroom and have hatched out perfect action plan for effective conduct of the odd semesters of 3 years course.

The resolutions of the meetings are as follow

1. Results of 2 and 4 Semesters analysed.

2 sem - 71%

4 sem (paper-4) - 90%

(paper-5) - 90%

2. Completion of Internship Training of allotted students at Savana Bikes ongo before commencing 5th Semester classes.

3. Preparation of Academic plans and Lesson plans for all the 3 years.

4. Planning of "field trip" to a plant nursery.

5. Starting a certificate course for all the 3 year students.

6. Taking MOU with University of Delhi & Ramajayan College, New Delhi.

7. Planning of Internal Assessment (Assignments, mid exams, Student Seminars etc.)

8. Planning of Guest Lectures

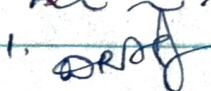
9. Preparation of PPT for digital classes

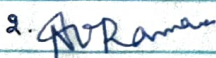
10. Planning of Innovative Teaching methods.

11. Visiting of nearby Junior colleges to augment student strength.

12. Planning of extension activities & webinar.

Signatures of the Lecturers

1. 

2. 

Signature of principal.

Principal

K.R.K. Govt. Degree College

ADDANKI-523 201,

Bapatla Dist., (A.P.)



Signature of IQAC coordinator.

IQAC CO-ORDINATOR

K.R.K. Govt. Degree

ADDANKI-523 201

DEPARTMENTAL MEETING

169

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4. planning of "field trip" to a plant Nursery.
5. starting a certificate course for all the 3 year students.
6. Taking MOU with University of Delhi & Ramarajon College, Warangal.
7. planning of Internal Assessment (Assignments, mid exams, Student Seminars etc.)
8. planning of Guest Lectures
9. preparation of PPT for digital classes
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Signatures of the Lecturers

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2. 

Signature of Principal

Principal
K.R.K. Govt. Degree College
ADDANKI-523 201,
Bapatla Dist., (A.P.)



Signature of IQAC coordinator

IQAC CO-ORDINATOR
K.R.K. Govt. Degree
ADDANKI-523 201