LESSON PLAN

Name of the Lecturer : Ch. Anitha ..... Name of the Department ..... Telugu .....

Name of the Topic : భక్తి కవిత్వ వైశిష్ట్యాలు.

Hours required :

Learning Objectives : భాష - నిర్వచనాలు - లక్షణాలు.

భాషకు సంబంధించిన పారిభాషిక పదాలను తెలియజేయడం.

Previous Knowledge to be reminded :

Topic Synopsis : స్నేహితులు ఉన్నంతవరకే జీవితానికి అర్థం మాత్రమే అని మనిషి భావాలను మాటలు రూపంలో వ్యక్తం చేస్తాడు. ప్రతిమనిషి తన సైగల ద్వారా భావాలను తెలియజేస్తాడు. భాష పుట్టుక దాని భావాలను స్పష్టంగా తెలియజేయు చున్నది.

ప్రపంచంలో మొదట ఏ భాష ఉండేదని. అలాగే ఈ కాలంలో భాష ఇన్ని భాషలుగా మారిపోయిందని తనకి ఏ కారణం ఉండదు.

మూలాధారం

భాషా వ్యవస్థ నిర్మాణ వైశిష్ట్యం, ఉచ్చారణ శక్తి, శబ్దార్థ సంబంధ శక్తి. భౌతిక వ్యవస్థ అని మొదటి వ్యవస్థలున్నాయి.

భాషా ప్రయోజనాలు: భావాన్ని వ్యక్తం చేసి, గ్రహించడానికి భాష అవసరము. సిద్ధ్ధ వ్యవహారంలో ఉపసర్గాలు అక్షరాలు ఉపయోగపడుతుంది. ఇంకా, సర్వనామాలు, సంఖ్యా పదాలను రక్షిస్తుంది. భక్తి కవిత్వానికి, భాష కవిత్వానికి అవిభక్తమైనది.

లక్షణాలు: "భాష్యతే అనేన భాష" అంటే భాషించేది భాష.

వాక్యానికి/కంఠ ధ్వనుల సంకేతాత్మక వ్యవస్థ భాష - సైగలకి పాటలకి ప్రత్యామ్నాయాలు నిరంతరం భాష. — వ్యాకరణ వేత్తలు.

Examples / illustrations

Additional Inputs

Teaching Aids used

References cited

Student Activity planned after teaching

Activity planned outside the Class Room, if any

Any other activity

V.

Signature of the Lecturer

LESSON PLAN

Name of the Lecturer : Ch. Anitha Name of the Department : Telugu

Name of the Topic : II అనువాద రచన.

Hours required :

Learning Objectives :

1. అనువాద నిర్వచనాలు, లక్షణాలు
2. అనువాద రీతులు.
3. సమస్యలు.

Previous Knowledge to be reminded :

ఆంగ్లభాషా ప్రభావంలో వచ్చిన ప్రక్రియ అనువాద రచన అతి భిన్నమైన ఉత్తమ సాహిత్యాన్ని అనువదించడం వల్లనే ఇతర భాషల సాహిత్యం మనకు అందుబాటులోకి వచ్చింది. ఆంగ్లభాషా ప్రభావంలో వచ్చింది. గొప్ప సాహిత్యం అంతా అనువాదం వల్లనే పొందగలిగాము. ఇతర భాషల సాహిత్యం మనకు మన సాహిత్యం ఇతరులకు అందుబాటులోకి వచ్చింది.

Topic Synopsis :

నిర్వచనం : పదే అనే ధాతువుకు 'అను' అనే ఉపసర్గ చేరడం వల్ల అనువాదం అనే పదం ఏర్పడుతుంది.

నిర్వచనంలో మూడు విషయాలు : మూల విషయం
మూలభాష.
లక్ష్యభాష.

అనువాద రీతులు : మూలవిధేయానువాదం, స్వేచ్ఛానువాదం, మధ్యేమార్గ అనువాదం, యాంత్రిక అనువాదం, సాహిత్యానువాదం.

అనువాద సమస్యలు : భౌగోళిక, భాషా, సాంస్కృతిక, భావకా, సమయార్థక పదాల వలన వస్తాయి.

ఉపకరణాలు : నమూనా, పాఠసంబంధాలు, విదేశీ రాయబారులు కొన్నాళ్లు అయి, ప్రసార మాధ్యమాల రంగం. సాహిత్య ప్రక్రియలు, చిత్ర, పాండిత్యక రంగాలు, మీనింద సాధనా రంగం, రాజకీయ రంగాల్లో ఉపకరణాలు వస్తున్నాయి.

Examples / illustrations

Additional Inputs

Teaching Aids used

References cited

Student Activity planned after teaching

Activity planned outside the Class Room, if any

Any other activity

V. J

Signature of the Lecturer

Name of the Topic : III వార్తా/మూలకు రచన.

1. పత్రికా రచన.
2. వార్తా రచన.
3. సంపాదకీయం.
4. సమీక్ష.

Hours required :

Learning Objectives :

పత్రికా రచన అంటే ప్రత్యేక శిక్షణపై శిక్షణలు లేదా ఆసక్తి ఉన్న విషయాలపై పత్రిక రచన గా చెప్పుకోవచ్చు.

Previous Knowledge to be reminded :

ప్రస్తుతాంశాలపై విషయాలను తెలిసి ఉండాలి వార్తా ప్రాముఖ్యతలు, ప్రశ్నలు బట్టి. ఏదైనా ఒక విషయం వార్తా అవుతుంది.

Topic Synopsis :

సాధారణంగా పత్రికల్లో ప్రధాన విషయాలకు సంబంధించిన వార్తలుంటాయి. మొత్తం ఘటనను విమర్శించే కొన్ని ఉంటాయి. సంపాదకీయాలు, ప్రత్యేక శీర్షికలు, వార్తా విశ్లేషణలు, నేర వార్తలు, ప్రకటనలు, పుస్తక సమీక్షలు, క్రీడారంగ వార్తలు మొదలుగునవి.

వార్తలక్షణాలు: ప్రాధాన్యత, ఉత్సుకత, సామీప్యత, సంచలన మూల్యం, ప్రాముఖ్యత.

వార్తరకాలు: నిరీక్షితం, ప్రత్యక్ష వార్తలు.

ప్రవేశ ముఖ్యాంశం: ప్రత్యక్ష ప్రక్షేపణలు మరియు నిర్ధిష్ట ఉదాహరణలు. (క్రీడలకు)

కథన ముఖ్యాంశం: ప్రత్యక్ష ప్రసారం ప్రాధాన్యత వహిస్తుంది.

ముగింపు/ఆఖరి పేరా: ఈ నిర్ణయం ఆ వార్తల సేకరణ

శిక్షణ వికాస పైకొన్నాలు ప్రాముఖ్యత చూపుతుంది.

Examples / illustrations

Additional Inputs

Teaching Aids used

References cited

Student Activity planned after teaching

Activity planned outside the Class Room, if any

Any other activity

Signature of the Lecturer

LESSON PLAN

ame of the Lecturer : ..... Name of the Department ..... Telugu .....

ame of the Topic : IV తెలుగు వ్యాసరచన.

ours required :

arning Objectives :
1. వ్యాసం.
2. నిర్వచనాలు.
3. లక్షణాలు.

evious Knowledge to be reminded :
వ్యాసం అంటే వివరించేది.
వ్యాసుడు వేదాలను విస్తరించి రాయడం వల్ల వ్యాసుడయ్యాడు.

ic Synopsis :
వ్యాసాన్ని తెలుగులో ముద్దు నరసింహం గారు ప్రవేశపెట్టారు. అంశాల వ్యవస్థీకరణ సంగ్రహం, వివరణ కాన్పోం చేయడం వ్యాసం అనే వారు.

లక్షణాలు: సంగ్రహంగా ఉండాలి. విషయం సమగ్రత విభాగాలుగా ఉండాలి. శుద్ధత ఉండాలి. ఆకర్షణీయంగా ఉండాలి. సుస్పష్టంగా ఉండాలి. నియమబద్ధమైన భుజాలు ఉండాలి. భిన్న సరళంగా సుందరంగా ఉండాలి.

భాగములు: సూక్ష్మంగా పరిచయం ఉండాలి. సూటిగా పరిచయం ఉండాలి. తెలియజేసే అంశాలు, చదువుకోవడానికి అనువు సులభంగా సారాంశాన్ని సూచించే అంశాలు.

వ్యాస శైలులు: విషయ ప్రధాన, వివేచన ప్రధాన, వివరణ ప్రధాన, సామాజిక, సంపాదకీయ, భుజాల సమీక్షా వ్యాసాలు.

m, if any

Signature of the Lecturer

LESSON PLAN

Name of the Lecturer : Ch. Anitha Name of the Department : Telugu

Name of the Topic : V తెలుగు సాంకేతికత

Hours required : 1. యూనికోడ్. (భాష్యం)
2. వికీపీడియా.
3. 'ఇ' పత్రికలు, పెబ్బేట్లు.

Learning Objectives :
వెబ్‌సైట్‌కు వీడి అవసరం. వీడి లేని భాషలు ఉంచడానికి పాయే అవకాశం ఉంది. కంప్యూటర్లో మన పత్రికలను వీడి రూపంలో రాయడానికి సాంకేతిక పద్ధతులు అవసరం.

Previous Knowledge to be reminded :
ఫుటల రూపంలో ఉండే భాషను మన కల్పన వీడి. పత్రికలు మనకు సాధనం. పత్రికలను మనం చేర్చుకోవాలి.

Topic Synopsis :
యూనికోడ్: యూనికోడ్‌ను సాంకేతిక పద్ధతి అంటారు.
ఫాంట్: వీడిని చూపే విధానం.
వికీపీడియా: వికీత భాషల్లో లభించే స్వేచ్ఛా విజ్ఞాన సర్వస్వం.
సాంకేతిక పదాలు తెలుగు: కలసి పని చేసే ఆకృతిని నెట్ పత్రికను సాంకేతిక పదాలు అంటారు.
'ఇ' పత్రికలు: అంతర్జాలంలో తెలుగును వ్యాపింప చేయడానికి 'ఇ' పత్రికలు ఉద్దేశించబడ్డాయి.
భాగాలు: ఫీచర్ వెబ్ భాగాలు చాలా సంక్లిష్ట రూపం.

n, if any

Signature of the Lecturer

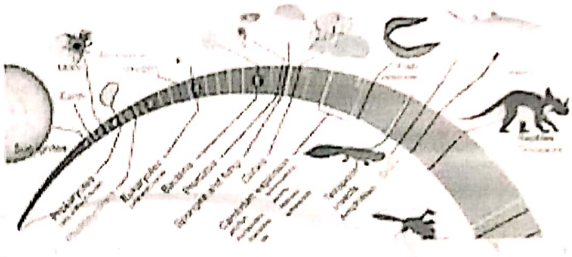
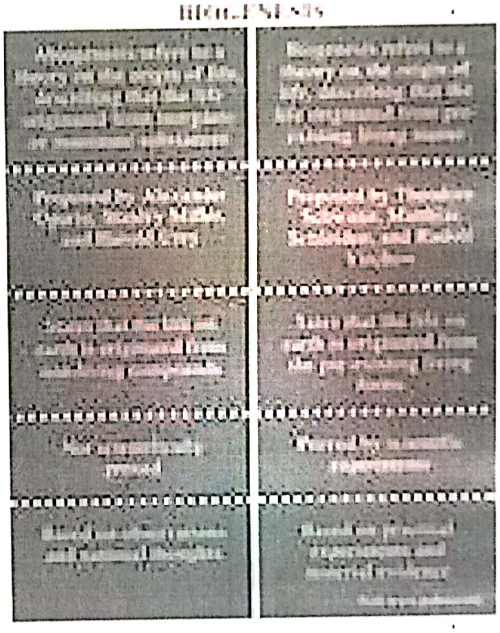
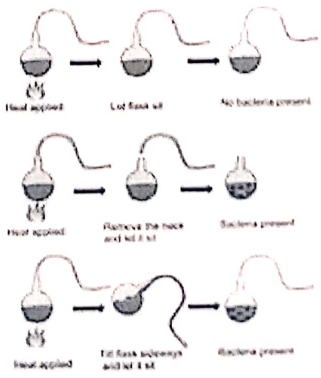
2023-2024

Lesson plans of Sri. D. Rajasekhar, Lecturer in Botany

LESSON PLAN

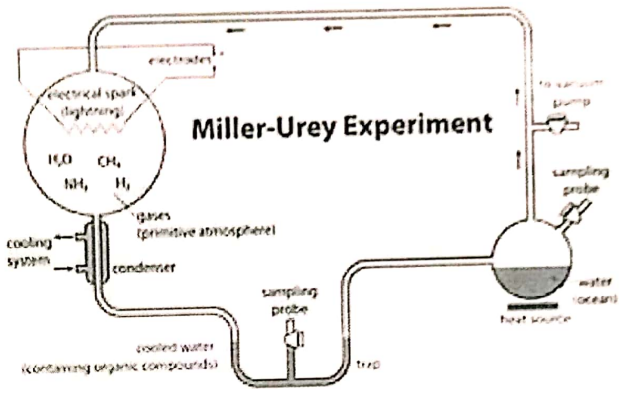
Name of the Department /Subject	**BOTANY**
Name of the Lecturer	**D. RAJASEKHAR**
Course/Group/Year/Semester	**BSc, BZC, 1 year, 2 semester**
Paper/Title	PAPER-4 Origin of Life and Diversity of Microbes
Name of the Topic	Origin of Life, abiogenesis, Pasteur experiments, Miller and Urey experiment, discovery of microorganisms, germ theory of diseases, 5 kingdom system of classification, shape and symmetry of viruses, Structure of TMV, Gemini viruses, prions, viroids, virusoids, Transmission of viruses and their control measures, viruses-vaccine production, bio-pesticides and as cloning vectors.
Hours required	10
Learning objectives	1.Students learn the above topics 2.Students comprehend Pasteur, miller and urey experiments 3.Students compare TMV and Gemini viruses, prions, viroids and virusoids 4.Students appreciate the economic significance of viruses.
Previous Knowledge to be reminded	Students recall and recollect Microbiology learned at 2 Intermediate.

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Topic Synopsis	Origin of Life & Evidence of Evolution   **Pasteur experiment** 

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Miller and Urey experiment

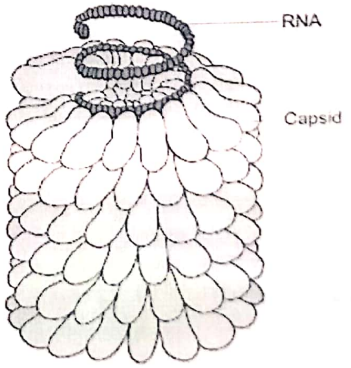


Viroids & Prions

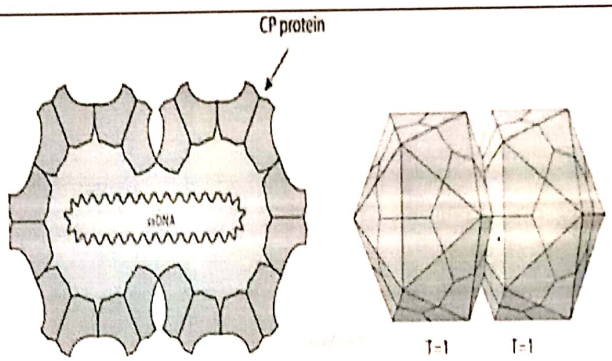
- **Viroids**
  - ss RNA genome and the smallest known pathogens
  - Affects plants
- **Prions**
  - Infectious particles that are entirely protein
  - No nucleic acid
  - Highly heat resistant
  - Animal disease that affects nervous tissue
  - Affects nervous tissue and results in
    - Bovine spongiform encephalitis (BSE) "mad cow disease",
    - scrapie in sheep
    - Kuru & Creutzfeld-Jakob Disease (CJD) in humans

4.5 Virusoid

- Virusoids are circular single-stranded RNAs dependent on plant viruses for replication and encapsidation.
- The genome of virusoids consist of several hundred nucleotides and only encodes structural proteins.
- Virusoids are similar to viroids in size, structure and means of replication (rolling-circle replication).
- Virusoids, while being studied in virology, are not considered as viruses but as subviral particles. Since they depend on helper viruses, they are classified as satellites. In the virological taxonomy they appear as Satellites/Satellite nucleic acids/Subgroup 1: Circular satellite RNAs.
- The term virusoid is also sometimes used more generally to refer to all satellites.

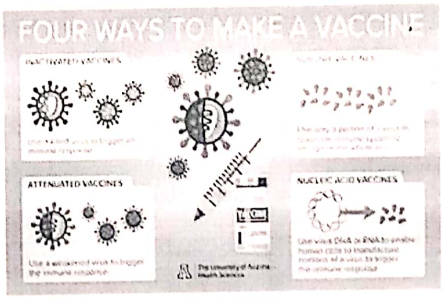


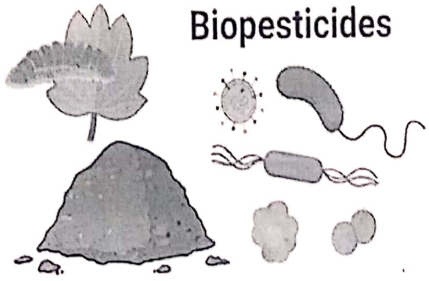
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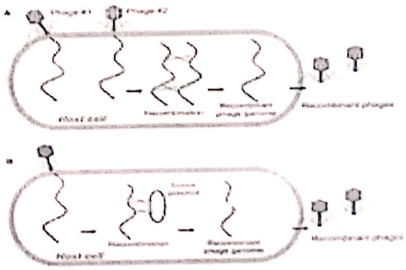


Transmission of plant viruses

- Mechanical
- Seeds
- Vegetative propagation/grafting
- Vectors
- Bacteria (e.g. Agrobacterium tumefaciens - Ti plasmid)
- Fungi
- Nematodes
- Arthropods:
  - Insects
  - arachnids







Examples/Illustrations	1. Abiogenesis. 2. Pasteur experiments. 3. Miller and Urey experiment. 4. Germ theory of diseases. 5 kingdom system of classification. 6. Shape and symmetry of viruses. 7. Structure of TMV, Gemini viruses, prions, viroids, virusoids.
Additional input ***Teaching aids***	NIL 1.charts 2. black board diagrams
References Cited	1.TELUGU ACADEMY TEXT BOOK 2.1 BOTANY - VIKAS PUBLICATIONS
Students Activity planned after teaching	SUMMARIZATION AND EVALUATION
Activity Planned outside the Class Room(if any)	NIL
Any Other Activity	NIL

Sign. of the Lecturer **Sign. of the Dept. In charge** **Sign. of the Principal**

Principal
K.R.K. Govt. Degree College
ADDANKI - 523 201.
Bapatla Dist.

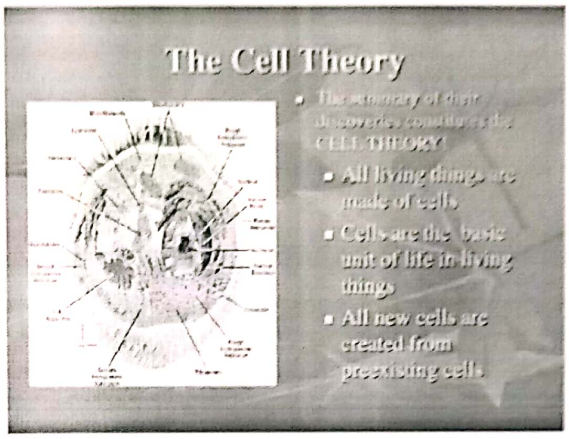
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LESSON PLAN

Name of the Department /Subject	**BOTANY**
Name of the Lecturer	**D. RAJASEKHAR**
Course/Group/Year/Semester	**BSc, BZC, 2 year, 4semester**
Paper/Title	PAPER-5 Cell biology, Genetics and Plant Breeding
Name of the Topic	Unit – 1: The cell
Hours required	10
Learning objectives	1. Students recall cell theory, structure of cell wall, cell membrane, plastids, chloroplast and plastome. 2. Students learn the differences between the prokaryotic and eukaryotic cells.
Previous Knowledge to be reminded	Students recall and recollect their previous knowledge

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Topic Synopsis



Cell Wall:

The cell wall is the outermost covering of plant cells. The cell wall is present only in plants and in some fungi, bacteria and algae. It is present outside the cell membrane and is tough, flexible and sometimes rigid in its texture. It is mainly composed of cellulose, long fibres of carbohydrates including hemicellulose, lignin and pectin.

The main functions of the cell wall are:

1. Protecting the cell against physical damage and invading pathogens.
2. Cell wall controls and regulates the direction of cell growth.
3. Providing the strength, structural support and maintaining the shape of the cell.
4. Functions as a storage unit by storing carbohydrates for use in plant growth, especially in seeds.
5. It allows entry of smaller molecules through it freely.

Cell Membrane:

The cell membrane is also known as the plasma membrane. It is the outermost covering of animal cells. It is a semi-permeable membrane composed of lipids and proteins. The plasma membrane forms the boundary between the outer environment and living systems. The plasma membrane controls both the entry and exit of both solute and solvent between the cell and the environment. With regards to permeability characteristics, a plasma membrane can be semi-permeable, impermeable, permeable and selectively permeable in nature. The main functions of the plasma membrane or cell membrane include:

1. Protecting the integrity of the interior cell.
2. Providing support and maintaining the shape of the cell.
3. Helps in regulating cell growth through the balance of

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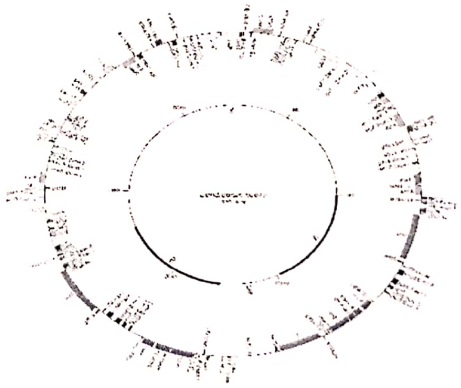
endocytosis and exocytosis.

4. The cell membrane also plays an important role in cell signalling and communication.
5. It acts as a selectively permeable membrane by allowing the entry of only selected substances into the cell.

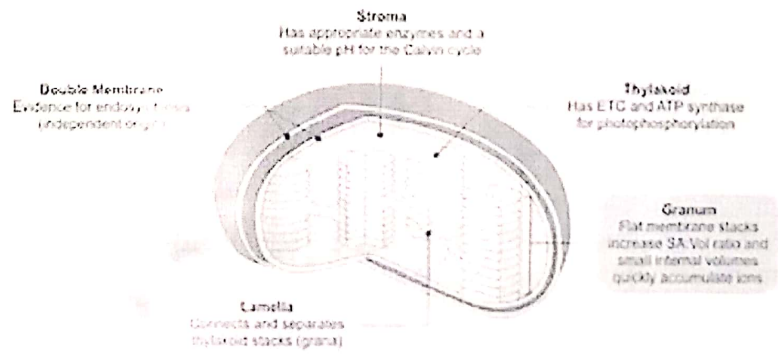
Difference Between Prokaryotic and Eukaryotic Cell

Nuclear membrane is absent so they do not have a distinct nucleus.	A double nuclear membrane is present, so they have distinct nucleus.
They do not have many of the membrane bound structures.	They have membrane bound structures.
Cell membrane is present.	Cell membrane is present.
DNA is in coiled form.	DNA is in chromosomes.
Ribosomes are of smaller size and are found scattered in the cytoplasm.	Ribosomes are of large size and are present either attached to endoplasmic reticulum.
Cell wall is composed of peptidoglycan.	Cell wall of plant cells is composed of cellulose.
The organism made of prokaryotic cells are called prokaryotes. Examples: Archea, cyanobacteria	The organism made of eukaryotic cells are called eukaryotes. Examples: Algae, fungi, animals, plants

Chloroplast Genome



Structure of chloroplast



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Examples/Illustrations	1. Plant cell 2. Cell wall 3. Cell membrane 4. Plastids 5. Chloroplast 6. Plastome
Additional input ***Teaching aids***	NIL 1.charts 2. black board diagrams
References Cited	1.TELUGU ACADEMY TEXT BOOK 2. BOTANY - VIKAS PUBLICATIONS 3.BOTANY FOR DEGREE STUDENTS
Students Activity planned after teaching	SUMMARIZATION AND EVALUATION
Activity Planned outside the Class Room(if any)	NIL
Any Other Activity	NIL

Sign. of the Lecturer **Sign. of the Dept. In charge** **Sign. of the Principal**

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LESSON PLAN

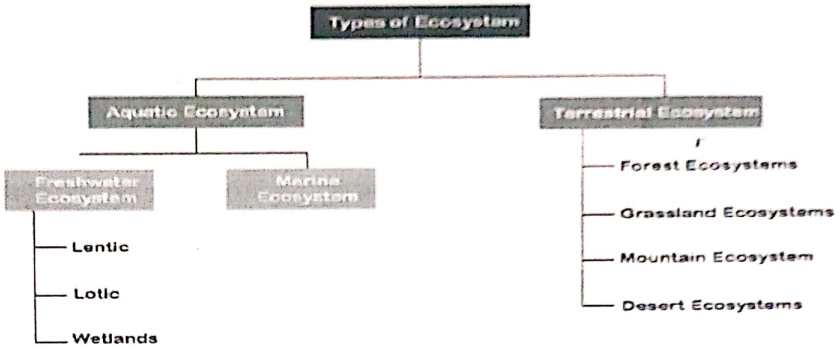
Name of the Department /Subject	**BOTANY**
Name of the Lecturer	**D. RAJASEKHAR**
Course/Group/Year/Semester	**BSc, BZC, 1 year, 1 semester**
Paper/Title	PAPER-1 Introduction to Classical Biology
Name of the Topic	Introduction to systematics, Taxonomy and Ecology
Hours required	10
Learning objectives	1.Students learn systematics, taxonomic hierarchy, binomial and trinomial nomenclature 2.Students comprehend the concept of ecosystem 3.Students compare ICBN and ICZN 4.Students understand the affect of pollution on climate
Previous Knowledge to be reminded	Students recall and recollect Taxonomical aspects leatned at Intermediate level

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Topic Synopsis	**Systematic definition and concept** "Systematics is the scientific study of the kinds and diversity of organisms and of any and all relationships among them". It includes both Taxonomy and Evolution. **Systematics branches and applications** **Taxonomy Hierarchy** There are 7 ranks in Taxonomic hierarchy, in increasing order they are species, genus, family, order, class, division and kingdom. **Species** – A group of similar type of organisms. **Genus**- A group of similar type of species **Family** – A group of similar type of genera **Order**- a group of similar type of families **Class** – A group of similar type of orders **Division** – similar orders **Kingdom** – similar divisions **ICBN** International code for Botanical Nomenclature **ICZN** International code for Zoological Nomenclature **Binomial and Trinomial nomenclature** Giving a 2 word name to a plant species is called Binomial Nomenclature and giving a three word name to a plant species is called Trinomial nomenclature.

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Ecosystem



Biodiversity and its conservation

Biodiversity conservation means protection, upliftment. and management of different organisms in order to get sustainable benefits for present and coming generations."
Biodiversity can be preserved mainly by two methods A. Insitu conservation and B. Exsitu conservation.

Pollution and climate change

Nature maintains balance between the land, water, air and organisms. Any deviation in the balance is called pollution. Over exploitation of natural resources by man caused the imbalance between the biological and abiological components in the biosphere. These unruly acts of certain people also became a threat to the human race. The term pollution is derived from the latin word **polluere**, which means to contaminate any feature of the environment. Environmental pollution can be defined as undesirable change in the physical, chemical or biological conditions of our land and water, which may have harmful effects on human life or any other desirable species or that may waste or deteriorate our resources. Any substance which contributes to the pollution is called Pollutant. They are of different types based on natural disposal a. Bio-degradable and b. Non-biodegradable, based on the existence a. Qualitative and b. Quantitative based on the 5. Primary 6. Secondary.

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[illegible]	[illegible]
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Sign. of the Dept. In charge

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LESSON PLAN

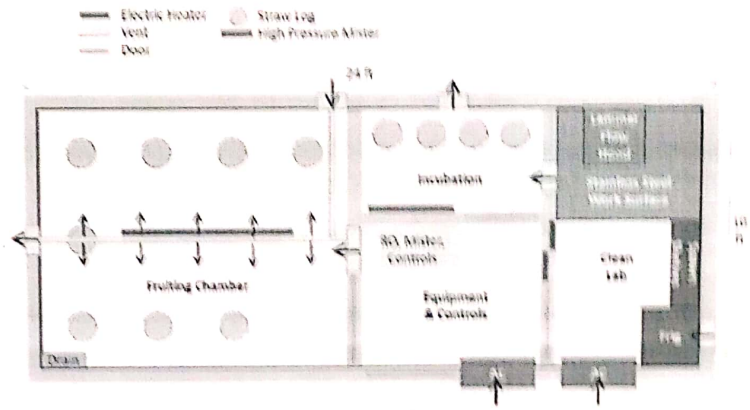
Name of the Department /Subject	**BOTANY**
Name of the Lecturer	**D. RAJASEKHAR**
Course/Group/Year/Semester	**BSc, BZC, 3 year, 5 semester**
Paper/Title	PAPER-7C Mushroom Cultivation
Name of the Topic	Unit – 2: Basic requirements of cultivation system
Hours required	10h
Learning objectives	1. Students get the knowledge of basic requirements and cultivation system of Mushrooms
Previous Knowledge to be reminded	Students recall and recollect their previous knowledge

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Topic Synopsis

1. Small village unit and larger commercial unit; layout of a mushroom farm - location of building plot, design of farm, bulk chamber, composting, equipment and facilities, pasteurization room and growing rooms. 2. Compost and composting: Definition, machinery required for compost making, materials for compost preparation. 3. Methods of composting- long method of composting and short method of composting.

Mushroom layout design



Composting:

It is very important to identify good compost as this the basis for good mushroom production. A good compost should be dark brown in colour, should not be greasy or sticky, should have distinct sweet inoffensive smell, free from ammonia smell, should have about 65-67% moisture and pH 7.2-7.8. There should not be visible growth of other undesirable organisms except for the fire fangs (Actinomycetes) and it should be free from insects and nematodes. a. Short Method

Compost can be prepared by two methods

1. Short or pasteurization method of composting
2. Long method of composting

1. During the first phase of compost preparation, paddy straw is placed in layers and sufficient water is added to the stack along with fertilizers, wheat bran, molasses etc. The whole thing is mixed thoroughly with the straw and made into a stack (almost 5 feet high, 5 feet wide and of any length can be made with the

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help of wooden boards). The stack is turned and again watered on the second day. On the fourth day the stack is again turned for the second time by adding gypsum and watered. The third and final turning is given on the twelfth day when the colour of the compost changes into dark brown and it starts emitting a strong smell of ammonia. The second phase is the pasteurization phase. The compost prepared as a result of microbe mediated fermentation process needs to be pasteurized in order to kill undesirable microbes and competitors and to convert ammonia into microbial protein. The whole process is carried out inside a steaming room where an air temperature of 600 C is maintained for 4 hours. The compost finally obtained should be granular in structure with 70% moisture content and pH 7.5. It should have a dark brown colour, sweet unobnoxious smell and free from ammonia, insects and nematodes. After the process is complete, the substrate is cooled down to 250 C.

2. Long Method of composting The long method of composting is usually practiced in areas where facilities for steam pasteurization is not available. In this method, the first turning is given about six days after preparation of the substrate for composting. The second turning is given on the tenth day followed by third one on the thirteenth day when gypsum is added. The fourth, fifth and sixth turnings are given on the sixteenth, nineteenth and twenty-second day. On the twenty-fifth day the seventh turning is given by adding 10% BHC (125 g.) and the eighth turning is given on the twenty-eighth day after which it is checked whether there is any smell of ammonia.

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Examples/Illustrations	1. Layout of a mushroom farm 2. Compost and composting 3. Methods of composting
Additional input *Teaching aids*	NIL 1.charts 2. black board diagrams
References Cited	1.TELUGU ACADEMY TEXT BOOK 2.BOTANY - VIKAS PUBLICATIONS 3.BOTANY FOR DEGREE STUDENTS
Students Activity planned after teaching	SUMMARIZATION AND EVALUATION
Activity Planned outside the Class Room(if any)	NIL
Any Other Activity	NIL

Sign. of the Lecturer

Sign. of the Dept. In charge

Sign. of the Principal

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K.R.K. Govt. Degree College
ADDANKI-523 201
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Proforma for Teaching Plan

Name of the Department/Subject	:	English
Name of the Lecturer	:	Dr. S. Das
Course/Group	:	I B.A. I B.Com (CA)
Paper	:	I
Name of the Topic	:	Introduction and Bridge Course Exam
Hours required	:	08
Learning Objectives	:	
Previous knowledge to be reminded	:	

Bridge course for newly joined I Degree Student of BA & BCom (CA). Time Table served to newly admitted Students.

(1) Primary
(2) Diagnostic
(3) Tests conducted
(4) Material handout.
(5) Listen of Students
(6) Post Bridge test and Analised (Findings)

Examples/Illustrations	:	
Additional inputs	:	Co-operative
Teaching Aids used	:	
References cited	:	
Student Activity planned after the teaching	:	Extra curriculum
Activity planned outside the Class room, if any	:	
Any other activity	:	

August class Work Commenced

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Proforma for Teaching Plan

Name of the Department/Subject	:	English
Name of the Lecturer	:	Dr. S. Dass
Course/Group	:	I BA. B. com (A)
Paper	:	I
Name of the Topic	:	Importance of Listening Skills.
Hours required	:	02
Learning Objectives	:	Importance Listening mechanism
Previous knowledge to be reminded	:	Hearing and Listening differences

Introduction - Listening is a skills that every one needs.

Types of listening - Four (1) Appreciative listening (2) Empathatic listening (3) Comprehensive listening (4) Critical listening etc.

Different Stages - (1) Receiving (2) Understanding (3) Remembering (4) Evaluating and Responding

Examples/Illustrations	:	Mother-child Conversation
Additional inputs	:	Real life Situations.
Teaching Aids used	:	
References cited	:	
Student Activity planned after the teaching	:	Co-operative Practice
Activity planned outside the Class room, if any	:	
Any other activity	:	-

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Proforma for Teaching Plan

ne of the Department/Subject	:	English
ne of the Lecturer	:	Dr. S. Dass
rse/Group	:	I BA - B.com(CA).
er	:	I
ne of the Topic	:	Listening Exercises on
rs required	:	02
rning Objectives	:	
vious knowledge to be inded	:	

Barriers of Listening –

Personal Barriers – It receiving understanding, evaluating and responding. attitude thinking styles. and Personality traits also contribute for developing personal Barriers. Psychological – A mans psychological Conditions are not good, he can not understand or interpret them and thus he fail to respond. cultural Barrier – unpropor understood other cultures / we will fail. Emotional also become a barrier – Linguistic barrier our communication loses its purpose. Physical Barrier Technological barriers also fail to

amples/Illustrations	:	
ditional inputs	:	
aching Aids used	:	
ferences cited	:	
udent Activity planned after the aching	:	
tivity planned outside the Class om, if any	:	
y other activity	:	

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Proforma for Teaching Plan

Name of the Department/Subject	:	English
Name of the Lecturer	:	Dr. S. Aasi.
Course/Group	:	I B.A & I B.Com (CA)
Paper	:	I
Name of the Topic	:	Types of Listening
Hours required	:	02
Learning Objectives	:	
Previous knowledge to be reminded	:	

We understand how good listening skills will help us in real life situations.

Discriminative listening

Empathetic listening

7 types —

Examples/Illustrations	:	
Additional inputs	:	
Teaching Aids used	:	
References cited	:	
Student Activity planned after the teaching	:	
Activity planned outside the Class room, if any	:	
Any other activity	:	

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Proforma for Teaching Plan

ame of the Department/Subject	:	English
ame of the Lecturer	:	Ar. S. Dass.
ourse/Group	:	I B.A. & I B. com (CA)
aper	:	I
ame of the Topic	:	Four types of Writing
ours required	:	@ 2
earning Objectives	:	
revious knowledge to be minded	:	

Both 2 types of writing

amples/Illustrations	:	
ditional inputs	:	
aching Aids used	:	
ferences cited	:	
udent Activity planned after the aching	:	
tivity planned outside the Class om, if any	:	
y other activity	:	

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Proforma for Teaching Plan

Name of the Department/Subject	:	English
Name of the Lecturer	:	Dr. S. Boss.
Course/Group	:	I B.A & I B.Com (Eng).
Paper	:	I
Name of the Topic	:	Effective listening
Hours required	:	02
Learning Objectives	:	
Previous knowledge to be reminded	:	

Effective listening includes both Verbal and non Verbal listening and how we can become effective listening qualities like - positive, attitude, Patience, time - management, observing is importance of silence, body language, eye contact, proper postures, abilities like Effective thinking, Paraphrasing, summarizing and also reflective thinking

Examples/Illustrations	:	
Additional inputs	:	
Teaching Aids used	:	
References cited	:	
Student Activity planned after the teaching	:	
Activity planned outside the Class room, if any	:	
Any other activity	:	

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Proforma for Teaching Plan		
ıe of the Department/Subject	:	Engl.M
ıe of the Lecturer	:	Ar. S. Das
rse/Group	:	I B.A.E, I B.Com(CA).
er	:	
ıe of the Topic	:	Effective listening types. ~~ineffective~~
rs required	:	02
ning Objectives	:	
ious knowledge to be inded	:	

Ineffective listeners

1 can not make his eye contact
2. can not make
3 will get distracted
4. goes into day dreaming
5. can not make appropriate responses.

Model effective listener - Interest(2) understanding, Remembering, interpreting, Evaluating, Responding etc.

mples/Illustrations	:	
itional inputs	:	
ching Aids used	:	
erences cited	:	
dent Activity planned after the ching	:	
vity planned outside the Class n, if any	:	
other activity	:	

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Proforma for Teaching Plan

Name of the Department/Subject	:	
Name of the Lecturer	:	
Course/Group	:	
Paper	:	
Name of the Topic	:	Phonetics: Introduction, Sounds of English: Consonants and vowels.
Hours required	:	02
Learning Objectives	:	
Previous knowledge to be reminded	:	

Importance of learning the Phonetic Script
Speech Organs, Consonants, Vowels.

Examples/Illustrations	:	
Additional inputs	:	
Teaching Aids used	:	
References cited	:	
Student Activity planned after the teaching	:	
Activity planned outside the Class room, if any	:	
Any other activity	:	

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Proforma for Teaching Plan

me of the Department/Subject	:	
me of the Lecturer	:	
urse/Group	:	
per	:	
me of the Topic	:	Syllables, Word Lengths, & Intonation
urs required	:	02
rning Objectives	:	
vious knowledge to be minded	:	

Syllables — In simple terms a syllable in a word is what we utter in one breath. Every syllable has a vowel as its nucleus and it may or may not be preceded or followed by one or more Consonants.

Word Length — In a word like education, there are four syllables. All four are not said with the same energy or breath force — Only one syllable is made prominent.

mples/Illustrations	:	
itional inputs	:	
ching Aids used	:	
erences cited	:	
dent Activity planned after the ching	:	
vity planned outside the Class m, if any	:	
other activity	:	

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Proforma for Teaching Plan

Name of the Department/Subject	:	
Name of the Lecturer	:	
Course/Group	:	
Paper	:	
Name of the Topic	:	Grammar - Concord, Articles, Prepositions
Hours required	:	02
Learning Objectives	:	
Previous knowledge to be reminded	:	

Intonation - pause and falling tones

Subjects and Verbs must be agree with one another in number (singular, plural) Thus the subject may be singular, the verb is also singular.

Articles - 'A', An are the Indefinite articles because they do not ~~specific~~ specify the reference of the Noun.

Definite article - 'The'. It is used and the reference is only to one.

Examples/Illustrations	:	
Additional inputs	:	
Teaching Aids used	:	
References cited	:	
Student Activity planned after the teaching	:	
Activity planned outside the Class room, if any	:	
Any other activity	:	

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Proforma for Teaching Plan

Name of the Department/Subject	:	
Name of the Lecturer	:	
Course/Group	:	
Paper	:	
Name of the Topic	:	Tenses & Question, Exercise Completed — Spoken Eng
Hours required	:	02
Learning Objectives	:	
Previous knowledge to be reminded	:	

Tenses — 12 Tenses

1. Present —: Present simple
Continuous
Perfect
Perfect Continuous

2. Past — : — do —

3. Future —: — do —

Examples/Illustrations	:	
Additional inputs	:	
Teaching Aids used	:	
References cited	:	
Student Activity planned after the teaching	:	
Activity planned outside the Class room, if any	:	
Any other activity	:	

V. P

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September

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Proforma for Teaching Plan

Name of the Department/Subject	:	English
Name of the Lecturer	:	Dr. S. Aars
Course/Group	:	I BA & I B. Com (CA)
Paper	:	I
Name of the Topic	:	Question Tags and ~~Syllables~~ and ~~Parts of Speech~~
Hours required	:	02
Learning Objectives	:	
Previous knowledge to be reminded	:	

~~Syllables~~ How to form a question

Question Tags - wh. questions 'yes' no questions -

In addition to ~~those~~ these, there is a ~~two~~ types of questions called Question Tags or Tag Questions.

Examples/Illustrations	:	
Additional inputs	:	
Teaching Aids used	:	
References cited	:	
Student Activity planned after the teaching	:	
Activity planned outside the Class room, if any	:	
Any other activity	:	

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Proforma for Teaching Plan

ame of the Department/Subject	:	
ame of the Lecturer	:	
urse/Group	:	
per	:	Speaking Skill: Greetings
me of the Topic	:	~~Use of~~ Polite Request asking Permission
urs required	:	02
arning Objectives	:	
evious knowledge to be minded	:	

Speaking Skill – Asking and giving information

yes, We can by Barack-Obama.

Obama served as the 44th President of USA. 'yes we can' speech was delivered by Barack Obama; the first African American President. It was his campaign slogan. It ~~was~~ has made history for Obama.

mples/Illustrations	:	
litional inputs	:	
ching Aids used	:	
erences cited	:	
dent Activity planned after the ching	:	
vity planned outside the Class m, if any	:	
other activity	:	

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Proforma for Teaching Plan

Name of the Department/Subject	:	
Name of the Lecturer	:	
Course/Group	:	I BA & B.com
Paper	:	
Name of the Topic	:	Speaking Skills
Hours required	:	02
Learning Objectives	:	
Previous knowledge to be reminded	:	

Greetings and Introductions

The very purpose of learning a language is for communication which includes both "listening and Speaking skills.

Important functions of Language

Greet, Introduce, Identify, agree / disagree. Refuse and accept compliments.

Examples/Illustrations	:	
Additional inputs	:	
Teaching Aids used	:	
References cited	:	
Student Activity planned after the teaching	:	
Activity planned outside the Class room, if any	:	
Any other activity	:	

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Bapatla Dist.

LESSON PLAN

Name of the Lecturer : Mr. Gramjeet Mantoo Name of the Department : Commerce

Name of the Topic : Unit- 1. Business.

Hours required : 12

Learning Objectivies : Providing knowledge about the concept of at Business, and its evolving - Types.

Previous knowledge to be reminded :

Reaffirming the information which acquired by the student at their Matriculate level

Topic Synopsis :

Concept,
Meaning
Features
Stages of development Business
Importance of Business.
Classification of Business.
Activities, Meaning, Importance and objectives of Business Organization.
Difference between Industry & Commerce and Business & Profession.
Modern Business and their Characteristics

Examples / Illustrations followed as per reference books.

Additional Inputs Not required by the topic.

Teaching Aids used Black board & chalk piece

References cited V. Subbaraya Gupta. Technical publications and. previous Q.P. of Anna

Student Activity planned after teaching

Assignments are given

Activity planned outside the Class Room, if any

Not required by the topic

Any other activity None.

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M. Gangadhara Rao
Signature of the Lecture

LESSON PLAN

Name of the Lecturer : M. Gnanasundaram Name of the Department : Commerce

Name of the Topic : Business combination

Hours required : 12

Learning Objectivies :

Learning knowledge about the concept of Business

Previous knowledge to be reminded :

Recollect the knowledge which they acquired their intermediate level

Topic Synopsis :

- Meaning,
- characteristics,
- objectives.
- Types
- forms and kinds of Business combination
- Rationalization:
  - meaning
  - characteristics
  - objectives
  - principles
  - merits and demerits
- Difference between Rationalization and Nationalization

Examples / Illustrations followed by my reference books

Additional Inputs Not required by the Topic

Teaching Aids used Black board, and Chalk Piece

References cited Reference publications

Student Activity planned after teaching Assignment on each and every topic at weekly.

Activity planned outside the Class Room, if any Not required

LESSON PLAN

Name of the Lecturer : M. Gangadhara Name of the Department

Name of the Topic : Meaning of Relation

Hours required : 15

Learning Objectives: expose the Student to the Relations

Previous knowledge to be reminded As the topic knowledge key to rem

Topic Synopsis :

- Meaning of unit cons
- Types of correlation
- Karl pearsons, coe
- Problem Error -
- Spearman rank
- Scatter

LESSON PLAN

Name of the Lecturer : M. Gangadhara Name of the Department : Computer

Name of the Topic : Measures of Relation

Hours required : 15

Learning Objectivies: equip the student in doing the problems at the Method

Previous knowledge to be reminded : As the topic is new no previous knowledge has to recollected.

Topic Synopsis :

- meaning of use of correlation
- Types of correlation
- Karl pearsons, correlation coefficient.
- problem ERROR -
- spearmans rank correlation
- Including problems)

Examples / Illustrations — followed as per syllabus and reference books examined. questions papers of Andh. Universities.

Additional Inputs — Not required for the topic

Teaching Aids used — Black board and chalk piece

References cited — Kalyani publications.

Student Activity planned after teaching — A ppt is planned on the topic

Activity planned outside the Class Room, if any — Not required for the topic

Any other activity — — ND —

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M. Srinivasa Rao
Signature of the Lecturer

LESSON PLAN

Name of the Lecturer : M. Srinivasa Rao Name of the Department : Commerce

Name of the Topic : Unit-5 :- Marginal Costing

Hours required : 17

Learning Objectivies : Enable the pupil to study Need Difference Marginal Costings.

Previous knowledge to be reminded : Not much required as it is new

Topic Synopsis :

- Meaning
- Features of Marginal Costings
- Contribution
- Profit Volume Ratio
- Break even Point
- Margin of Safety
- Estimation of Profit
- Estimation of Sales
- Excluding problems None

Examples / Illustrations problems

Additional Inputs Examples

Teaching Aids used Black board & chalk Piece

References cited Advanced cost Accounting
S.P. Jain & K.L. Narang

Student Activity planned after teaching Preparation of Teaching material

Activity planned outside the Class Room, if any Solving Related Problems

Any other activity Preparation to related problems Solved

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M. Chenga Sharma

Signature of the Lecture

LESSON PLAN

Name of the Lecturer : M. Gangadharappa Name of the Department : Commerce

Name of the Topic : Unit-III : Nature and Role of selling

Hours required : 10

Learning Objectivies : This Nature and Role of selling on different marketing places.

Previous knowledge to be reminded : Introducing marketing

Topic Synopsis :

Importance of selling, Nature and Role of selling: Importance of selling - Role in the context of organization; Attributes of a Good Sales person : Personality and physical characteristics, Enthusiasm, confidence, Intelligence, Self-worth, knowledge - product competition, organization, market, customer, Territory Communication skills, persuavasive skills, personal selling skills: The opening - Need and problem identification - the Presentation and Demonstration - Dealing with objections - Negotiations - closing the Sale & follow up.

Examples / Illustrations followed by the respective study and today.

Additional Inputs Not required by the Dept

Teaching Aids used Black Board & Chalk Piece

References cited Text Book Publications

Student Activity planned after teaching Doubts explain

Activity planned outside the Class Room, if any Not required

Any other activity Nil

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Signature of the Lecturer

LESSON PLAN

Name of the Lecturer : M. Lavanya Name of the Department : Commerce

Name of the Topic : Unit-III Stock market & Indices

Hours required : 10

Learning Objectivies : The unit- Stock market & Indices aim at giving a comprehensive understanding on the Stock market- Indices.

Previous knowledge to be reminded :

Stock Exchange, Different Trading, Clearing and Settlements.

Topic Synopsis :

Stock market- Indices: meaning, purpose, and construction in developing Index- methods - Stock market- Indices in India.

Script selection criteria for BSE Sensex and NSE S&P CNX Nifty overview: Derivatives, Commodity and currency market-

Examples / Illustrations — followed by the Reference Books and Web.

Additional Inputs — Not required by the Topic

Teaching Aids used — Black board & chalk Pieces

References cited — Jain Bandhu Publications.

Student Activity planned after teaching — Quiz in the Topic

Activity planned outside the Class Room, if any — Not required.

Any other activity —

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LESSON PLAN

Name of the Lecturer : M. Rangadhara Rao .. Name of the Department : Commerce

Name of the Topic : Unit- V :- Application of modern technique.

Hours required : 13

Learning Objectivies :

Enable the Pupil to understand Application of modern techniques.

Previous knowledge to be reminded :

Not much required as it is new

Topic Synopsis :

- Application of modern technique
- Kaizen Costing
- Introduction
- objective
- Scope
- principles - 5S
- Kaizen costing Advantages and Disadvantages of Kaizen costing
- Learning curve analysis
- concept and Application

Examples / Illustrations problems.

Additional Inputs Add-line Examples.

Teaching Aids used Black board.

References cited Kalyani Publications.

Student Activity planned after teaching preparation of Teachmaterials

Activity planned outside the Class Room, if any Sound related problems.

Any other activity Preparation related problems shared.

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M. Gangadhara Rao
Signature of the Lecturer

LESSON PLAN

Name of the Lecturer : Mr. Gangadharappa Name of the Department : Commerce

Name of the Topic : Unit-IV: Customer Defined service standards.

Hours required : 15

Learning Objectivies :

Customer service, Leadership, Strategies

Previous knowledge to be reminded :

Customer relationship marketing ↔
service Market segmentation

Topic Synopsis :

- Customer Defined service standards
- Hard and Soft,
- concept of service leadership service vision. Meeting customer Defined service standards.
- Service Reliability varying standards
- Strategies to match capacity and demand.
- managing demand and supply of services - applications of waiting Line and queuing Theories to understand pattern Demand.

Examples / Illustrations — Nil

Additional Inputs — Nil

Teaching Aids used — Black boards & chalk Pieces

References cited — Jai Bharathi Publications,

Student Activity planned after teaching — Group Discussions

Activity planned outside the Class Room, if any — Not required

Any other activity — Nil

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Signature of the Lecturer

K.R.K GOVERNMENT DEGREE COLLEGE. Addanki
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August V week

Name of the Department : English	
Name of the Lecturer :	N. Shahida Rani
Group / Course :	AEC B.Com & B.A
Paper :	II - III Sem
Name of the Topic	Tryst with Destiny
Hours Required	2
Learning Objectives	Knowledge / understanding / Application Skills Life & Achievements of Nehru
Previous Knowledge to be reminded	

Topic Synopsis: Tryst with Destiny, was a speech delivered to the Indian Constituent Assembly in the Parliament by the first prime Minister of Independent India, Pandit Jawaharlal Nehru, on the eve of India's Independence on Midnight of August 14, 1947.

He delineates the aspects that transcend the history of India. It echoes about the goals and duties that ought to be discharged by the then leaders and urges the people to be united to eradicate Poverty, Communism and narrow mindedness. He calls the people to join hands to build India

Thrust Areas	Historical Richness of India & Visions of the nation
Skills to be learnt by Students	Reading & Listening
Examples / Illustrations	Greatest personalities of Nehruera
Additional Inputs	Youtube Video, Study material
Teaching Aids Used	Blackboard
References Cited	
Student Activity Planned after Teaching	Question and Answers
Any other Activities	Seminar

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August I week

Name of the Department : English	
Name of the Lecturer :	N. Shahnaz Rani
Group / Course :	DMLT, B.Com & B.A
Paper :	II - III Sem
Name of the Topic	Greetings & Introductions
Hours Required	1
Learning Objectives	Improve social etiquette & Relationship
Previous Knowledge to be reminded	Relationship with family, friends & Teachers.

Topic Synopsis: Greetings: How you start a conversation with a person is important because it sets the right tone and paves way for good bonding. In English there are different styles of greeting people in different situations. Like, Formal, Informal, Slang, Cordial etc..

Introductions: Learning how to introduce yourself is an essential part of learning how to converse in English. Introductions are also an important part of making small talk at parties & other social events. Introductory phrases are different from the ones we use to greet friends.

Thrust Areas	Introducing oneself to an individual & group
Skills to be learnt by Students	Social etiquette & Relationship
Examples / Illustrations	—
Additional Inputs	Video & Audio clips
Teaching Aids Used	Blackboard
References Cited	—
Student Activity Planned after Teaching	Speaking Skill
Any other Activities	—

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Sept - II week

Name of the Department : English	
Name of the Lecturer :	N. Shahnila Rani
Group / Course :	AB&S B.Com & B.A
Paper :	II - II Sem
Name of the Topic	Yes, We Can
Hours Required	2
Learning Objectives	Knowledge, Understanding & Application
Previous Knowledge to be reminded	Martin Luther King

Topic Synopsis:

Barack Obama delivered this speech at Grant Park in Chicago on 4 November 2008 after he got elected as the 44th president of America. It was a thanksgiving speech after he got declared as the president-elect. His speech focused on the major issues like unemployment, building new schools, restoring alliances etc... besides others. He exuded confidence that he could overcome all the hurdles throughout his way by rhetorically saying 'yes we can'

Thrust Areas	Power of positive thinking
Skills to be learnt by Students	Positive thinking
Examples / Illustrations	Conditions of African Americans
Additional Inputs	Video & Audio clips
Teaching Aids Used	Blackboard
References Cited	—
Student Activity Planned after Teaching	Group Discussion
Any other Activities	Group Discussion -

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Sept - III Week

Name of the Department : English	
Name of the Lecturer :	M. Shakeela Rani
Group / Course :	A&B B.Com & B.A
Paper :	II - III Sem
Name of the Topic	A Leader Should Know how to Manage Failure
Hours Required	2
Learning Objectives	Qualities of a Good Leader
Previous Knowledge to be reminded	Life of A.P.J Abdul Kalam

Topic Synopsis:

The Wharton School is a part of University of Pennsylvania, USA. It caters to the needs of many through its online business journal, Knowledge @ Wharton.

During the Wharton India Economic Forum in Philadelphia, Kalam Spoke with India Knowledge @ Wharton about his career as a Scientist his vision of India's future and the most important traits of a leaders, among other issues.

Thrust Areas	Important traits of a good Leader
Skills to be learnt by Students	Leadership Qualities.
Examples / Illustrations	Life & Achievements of Dr. A.P.J Abdul Kalam
Additional Inputs	youTube video
Teaching Aids Used	Blackboard
References Cited	—
Student Activity Planned after Teaching	Student were asked to write about Abdul Kalam
Any other Activities	Assignment

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Department of English, Lesson Plan (2023-2024)

Sept - III week

Name of the Department : English	
Name of the Lecturer :	N. Shalmila Rani
Group / Course :	DTS, B.Com & B.A
Paper : II - III Sem	
Name of the Topic	Requests
Hours Required	1
Learning Objectives	Polite & Courteous Behaviour
Previous Knowledge to be reminded	Importance of Speaking

Topic Synopsis:

Making a request is something that most of us do on a daily basis, and we can choose between a range of expressions to do so. We can be indirect and make hints about what we want, such as in the example above, or we can be very direct and say it exactly like we mean it. "We're out of sugar".

Thrust Areas	Communication Skill
Skills to be learnt by Students	Importance of being polite & courteous
Examples / Illustrations	-
Additional Inputs	Youtube Vdos
Teaching Aids Used	Blackboard
References Cited	-
Student Activity Planned after Teaching	Students are asked to request their friends regarding some help.
Any other Activities	

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Sept - IV week

Name of the Department : English	
Name of the Lecturer :	N. Shakeela Rani
Group / Course :	DGIS B.Com & BA
Paper :	II - III Sem
Name of the Topic	Nelson Mandela's Interviews with Larry King
Hours Required	2
Learning Objectives	Knowledge/understanding/Application skills
Previous Knowledge to be reminded	Gandhiji's life history

Topic Synopsis:

Nelson Mandela was a South African anti-apartheid revolutionary, political leader, philanthropist, and the former president of South Africa, who spent 26 years of his life in a prison for his country's freedom.

Larry King was an American television and radio host. over his career, he hosted over 50,000 interviews most in Larry King Live on CNN.

Nelson Mandela in his interview with Larry King revealed various issues, his political career and imprisonment.

Thrust Areas	Human communication, interaction & social expressions
Skills to be learnt by Students	Essential Qualities of an interviewer
Examples / Illustrations	-
Additional Inputs	Video Clips
Teaching Aids Used	Blackboard & Images
References Cited	-
Student Activity Planned after Teaching	Students are asked to speak about the oppressions & discrimination
Any other Activities	Debate

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Sept - V week

Name of the Department : English	
Name of the Lecturer :	N. Shakeela Rani
Group / Course :	ABLS B.Com & B.A
Paper : I	III Sem
Name of the Topic	ASKing and Giving Information
Hours Required	1
Learning Objectives	polite & courteous ways of asking & giving information
Previous Knowledge to be reminded	Communication Skills

Topic Synopsis: ASKing & Giving information is a common activity of anyone's life. We ask & give the information about / for help, time, persons, places, things, directions, suggestions and so on. Whether it is asking & giving it should be done in an appropriate form of the situation and time.

Based on the form & formality of asking and giving, it can be in two ways:-

(i) Formal (ii) Informal

Thrust Areas	Communication Skills
Skills to be learnt by Students	Using the formal / polite / courteous ways of asking / giving
Examples / Illustrations	—
Additional Inputs	Video clips
Teaching Aids Used	Blackboard
References Cited	—
Student Activity Planned after Teaching	Ask the students to write informal conversations
Any other Activities	Assignment

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Department of English, Lesson Plan (2023-2024)

Sept - V week

Name of the Department : English	
Name of the Lecturer :	N. Shahnila Rani
Group / Course :	A&18, B.Com & B.A
Paper :	II - III Sem
Name of the Topic	Agreeing and Disagreeing
Hours Required	1
Learning Objectives	Facing any professional discourse
Previous Knowledge to be reminded	Speaking ability

Topic Synopsis:

The act of agreeing and disagreeing is part of everyone's daily conversation in any language. Every day, we agree & disagree at home, at school at office, with our friends, & even with strangers.
Agreeing - To approve opinion, statement & action
Disagreeing - On the contrary, is the opposite of agreeing
Agreeing and Disagreeing - So do I / neither do I / Phrases Nor do I / I don't / I do

Thrust Areas	Communication Skills
Skills to be learnt by Students	Exchange of thoughts & Ideas
Examples / Illustrations	-
Additional Inputs	Youtube videos
Teaching Aids Used	Blackboard
References Cited	-
Student Activity Planned after Teaching	Ask the Students to Choose Some topics & write the Situational Conversations
Any other Activities	

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Oct I week

Name of the Department : English	
Name of the Lecturer :	N. Shakeela Rani
Group / Course :	AHS B.Com & B.A
Paper :	II - II Sem
Name of the Topic	JRD Tatas Interview with T.N. Ninan
Hours Required	2
Learning Objectives	Knowledge - Understanding - Application Skills
Previous Knowledge to be reminded	Tata products

Topic Synopsis:

JRD Tatas Interview with T.N. Ninan is an extract from JRD Tatas Interview with Executive Editor, T.N. Ninan, India Today. JRD Tata shared various issues of those days about Tatas and government policies.

JRD Tata is a pioneer in Indian Aviation and Industry in India. His efforts helped India in Industrial Field. He was a man of vision. He alarmed the growth of population of India and its adverse effects.

Thrust Areas	Contribution of Tata's - philanthropy
Skills to be learnt by Students	Need of philanthropy
Examples / Illustrations	-
Additional Inputs	Youtube videos
Teaching Aids Used	Blackboard
References Cited	-
Student Activity Planned after Teaching	Students are asked to discuss about the famous entrepreneur
Any other Activities	Group Discussion

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Oct II week

Name of the Department : English	
Name of the Lecturer :	N. Shahnila Rani
Group / Course :	DSIS, B.Com & B.A
Paper :	II - III Sem
Name of the Topic	Dialogue Building & Giving Instructions / Directions
Hours Required	3
Learning Objectives	Improve Conversational Skills
Previous Knowledge to be reminded	Importance of Speaking Skills

Topic Synopsis: Dialogue is a Spoken & written communication between two & more persons. It is the key to language development, the exchange of thoughts and ideas and also a part of Socialization.

Giving an Instruction & direction is a way like giving a short, clear definition of a word.

Asking Information - Giving Information - Finishing Instructions

How do I ....? — First, you ... — The last step is ....
Excuse me, Can — Then, you ... — The last thing is ...
how Show me how to ...? — Next, you ... — At the End ...
— Turn left/right ... — When you've finished ...

Thrust Areas	Communicational Skills & Social Interaction
Skills to be learnt by Students	Exchange of thoughts & Ideas
Examples / Illustrations	-
Additional Inputs	Youtube Videos
Teaching Aids Used	Blackboard
References Cited	-
Student Activity Planned after Teaching	Situational Conversations
Any other Activities	Role play

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Oct IIInd week

Name of the Department : English	
Name of the Lecturer :	N. Shahida Parvin
Group / Course :	A&B B.Com & B.A
Paper :	III Sem
Name of the Topic	You've got to find what you love 2
Hours Required	
Learning Objectives	Knowledge / Understanding / Application Skills
Previous Knowledge to be reminded	Apple - I phones -

Topic Synopsis: You've got to find what you love, is a prepared text of the commencement address at Stanford University, delivered on June 12, 2005, by Steve Jobs, CEO of Apple Computer and of Pixar Animation Studios, Board Member of Walt Disney.

He told three stories from his life for Explaining how he was at that stage. 1) The first story is about connecting the dots 2) The second story is about love and loss 3) The Third story is about death.

Thrust Areas	To encourage the students to pursue their dreams
Skills to be learnt by Students	Goal Setting & move forward
Examples / Illustrations	-
Additional Inputs	Youtube video
Teaching Aids Used	Blackboard
References Cited	-
Student Activity Planned after Teaching	Ask the students to prepare a write up.
Any other Activities	Assignments

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Oct IV week
V week
Nov I week

Name of the Department : English	
Name of the Lecturer :	N. Shahsila Rani
Group / Course :	AH&S, B.Com & BA
Paper :	II - III Sem
Name of the Topic	Debates, Descriptions & Role plays
Hours Required	4
Learning Objectives	Participate confidently in any Social Interaction
Previous Knowledge to be reminded	Importance of Speaking Skill

Topic Synopsis: A debate is a formal discussion on a particular topic between two groups or parties. It helps the students develop- critical thinking, logical thinking, communication skills, problem solving, negotiation and team spirit.

Description is a spoken or written account of an object / a person / a place or an event. It is a vital skill.

Role play is an educational technique in which people spontaneously act out problems of human relations and analyze the enactment with the help of other role players and observers.

Thrust Areas	To develop Communication Skills
Skills to be learnt by Students	Situational Conversations & Social Interaction
Examples / Illustrations	—
Additional Inputs	Youtube videos & Audio Clips
Teaching Aids Used	Blackboard
References Cited	—
Student Activity Planned after Teaching	Role play
Any other Activities	Assignments

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August 4th & 5th week

Name of the Department : English	
Name of the Lecturer :	N. Sharmila Rani
Group / Course :	B.Sc, Sciences
Paper : I	I Semester
Name of the Topic	Importance of Listening, Types & Barriers of
Hours Required	04
Learning Objectives	Confidently use the tools of communication
Previous Knowledge to be reminded	Purpose of Listening

Topic Synopsis: Listening is a purposeful and focused activity. It requires attention and concentration from the listener. It is a conscious and voluntary activity. The process of true listening starts with receiving and ends with an appropriate response.

Types of Listening - comprehensive, Empathetic, Critical & Appreciative Listening. Barriers to effective Listening, Physical, physiological, psychological, Linguistic & Socio-cultural Barriers

Thrust Areas	English Oral Communication
Skills to be learnt by Students	" "
Examples / Illustrations	—
Additional Inputs	Video & Audio Clips
Teaching Aids Used	Video & Audio Clips - Blackboard
References Cited	
Student Activity Planned after Teaching	
Any other Activities	Assignments

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Sept - I Week

Name of the Department : English	
Name of the Lecturer :	N. Shakeela Rani
Group / Course :	B.Sc Sciences
Paper :	I Semester
Name of the Topic	Effective Listening.
Hours Required	01
Learning Objectives	Confidently use the tools of communication
Previous Knowledge to be reminded	purpose of Listening

Topic Synopsis:

Effective Listening includes both 'verbal' and 'non-verbal' aspects along with qualities like positive attitude, patience, time-management, observing the importance of silence, body language, eye contact, proper postures, abilities like Reflective thinking, Paraphrasing, Summarising and also Reflective thinking.

HURIER Model of Effective Listening:

Hearing, Understanding, Remembering, Interpreting, Evaluating, Responding

Thrust Areas	Enrich Oral Communication
Skills to be learnt by Students	"
Examples / Illustrations	
Additional Inputs	Video & Audio clips
Teaching Aids Used	Blackboard
References Cited	—
Student Activity Planned after Teaching	—
Any other Activities	—

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Department of English, Lesson Plan (2023-2024)

Sept - II week

Name of the Department : English	
Name of the Lecturer :	N. Shakunthala Rani
Group / Course :	B.Sc SECCCS
Paper :	I Semester
Name of the Topic	Sounds of English
Hours Required	02
Learning Objectives	Enhance the todR of communication
Previous Knowledge to be reminded	Sounds and their Connection with Real language

Topic Synopsis:

The English Alphabet Consists of 26 letters. But one has to produce 44 sounds to speach English.

These 26 letters poodruce 44 phonemes - 24 Consonant sounds and 20 vowel sounds.

Ex: Sing, Sugar, vision

City, Scent, press, Sun

Thrust Areas	Enrich Real Communication Skills
Skills to be learnt by Students	" "
Examples / Illustrations	
Additional Inputs	Video & Audio Clips
Teaching Aids Used	Blackboard
References Cited	—
Student Activity Planned after Teaching	—
Any other Activities	Seminar

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Sept III week

Name of the Department : English	
Name of the Lecturer : N. Shaloncha Rani	
Group / Course : B.Sc Sciences	
Paper : I I Semester	
Name of the Topic	Syllable & Word Accent, Intonation
Hours Required	03
Learning Objectives	Enhance the tools of Communication Skills
Previous Knowledge to be reminded	LSRW Skills

Topic Synopsis: Syllable is a unit of pronunciation having one vowel sound, with & without surrounding consonants.

Word Stress & Accent is relative emphasis & prominence given to a certain syllable in a word & to a certain word in a phrase & sentence.

Intonation: It refers to the variation in direction of the pitch of the voice of the speaker. - Falling tone, Rising tone, Rising Falling, Falling Rising.

Thrust Areas	Enrich Oral Communication Skills
Skills to be learnt by Students	
Examples / Illustrations	
Additional Inputs	
Teaching Aids Used	
References Cited	
Student Activity Planned after Teaching	
Any other Activities	Debate

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Sept IV Week

Name of the Department : English	
Name of the Lecturer :	N. Shakeela Rani
Group / Course :	B.Sc, Sciences
Paper :	I Semester
Name of the Topic	Grammar: Concord, Articles
Hours Required	02
Learning Objectives	To Improve Written Communication
Previous Knowledge to be reminded	Intermediate Grammar topic

Topic Synopsis: Concord - Harmony & agreement between different parts of a sentence, especially the subject and the verb.

Subject and verb must agree with one another in number (Singular & plural) person - I, II & III person. Articles - A, An, The - Definite Article - The Indefinite - A, An.

Example: Rohini is a hostess in Air India
A child likes to play with toys
Rajiv and Ravi are Friends.

Thrust Areas	Effective use of the language
Skills to be learnt by Students	
Examples / Illustrations	
Additional Inputs	Youtube video & Audio clippings
Teaching Aids Used	Blackboard & Grammar Text
References Cited	
Student Activity Planned after Teaching	Exercises on concord & Articles
Any other Activities	Assignments

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Sept I week

Name of the Department : English	
Name of the Lecturer :	N. Shakeela Rani
Group / Course :	B.Sc, Sciences
Paper :	I I Semester
Name of the Topic	Prepositions, Tenses
Hours Required	02
Learning Objectives	To compare written communication
Previous Knowledge to be reminded	Intermediate Grammar Topic

Topic Synopsis: A preposition indicates the relationship between two objects. It may be a single word or a multi-word functioning as a unit. Some of the relationships that prepositions indicate are place, position, time and direction.

Tense expresses the time indicated by verb in the tense. There are 3 tenses
(i) present Tense (ii) past Tense (iii) Future Tense
Again, there are 4 sub-tenses in every tense

Thrust Areas	Effective use of the language
Skills to be learnt by Students	Using the language according to the context
Examples / Illustrations	—
Additional Inputs	Youtube video & Audio clips
Teaching Aids Used	Blackboard & Grammar Text
References Cited	—
Student Activity Planned after Teaching	Grammar Exercises
Any other Activities	Group Discussion

K.R.K GOVERNMENT DEGREE COLLEGE. Addanki

Department of English, Lesson Plan (2023-2024)

Oct I Week

Name of the Department : English	
Name of the Lecturer :	N. Shakeela Rani
Group / Course :	B.Sc, Sciences
Paper :	I I Semester
Name of the Topic	Tenses, Question Tags
Hours Required	02
Learning Objectives	To Improve Written Communication
Previous Knowledge to be reminded	Intermediate Grammar topic

Topic Synopsis: Simple present - Everyday Actions, Habitual, Universal truths.
present Continuous: An Action going at the time of Speaking
pre. perfect: Immediate past action just before the time of Speaking
pre. per. cont: An Action which began at some time in the past & still continuing.
Simple past, Past Continuous, Past Perfect, Past per. Continuous, Simple Future etc... are other sub divisions in the Tenses.

Question Tags; are short questions attached & tagged to Statements. Tag questions are always used in the Contracted form. The subject of the tag is always pronoun. They are never used with questions.

Thrust Areas	To Improve Written Communication
Skills to be learnt by Students	" "
Examples / Illustrations	Illustrate the Rules of Articles, Prepositions
Additional Inputs	& Question Tags
Teaching Aids Used	Blackboard & Grammar Text
References Cited	—
Student Activity Planned after Teaching	—
Any other Activities	Assignments

K.R.K GOVERNMENT DEGREE COLLEGE. Addanki
Department of English, Lesson Plan (2023-2024)

OCT II Week

Name of the Department : English	
Name of the Lecturer :	N. Shahnila Rani
Group / Course :	B.Sc, Sciences
Paper :	I I Semester
Name of the Topic	Greeting, Introductions, Asking & Giving Info
Hours Required	03
Learning Objectives	Enhance Communication Skills
Previous Knowledge to be reminded	LSRW Skills

Topic Synopsis: Giving an instruction or direction is a way like giving a short, clear definition of a word

We greet people when we meet them & go away from them. We introduce our friends and sometimes introduce ourselves to strangers.

Asking for Instructions - Giving Instruction - Finishing Instruction

How do I ..... ? — First, you .... — The last steps.

Excuse me, Can you — Then, you .... — The last thing you

Show me how to ... ? — Next, you .... — do is ....

Thrust Areas	Communication Skills and Social Interaction
Skills to be learnt by Students	Social Interaction
Examples / Illustrations	—
Additional Inputs	Youtube Videos & Audio Clips
Teaching Aids Used	Blackboard
References Cited	—
Student Activity Planned after Teaching	
Any other Activities	Quiz

K.R.K GOVERNMENT DEGREE COLLEGE. Addanki
Department of English, Lesson Plan (2023-2024)

October IV Week

Name of the Department : English	
Name of the Lecturer :	N. Shakeela Rani
Group / Course :	B.Sc Sciences
Paper :	I I Semester
Name of the Topic	A Leader Should Know how to Manage Failures [Agreeing / Disagree ing]
Hours Required	03
Learning Objectives	Leadership Qualities
Previous Knowledge to be reminded	Life of A.P.J Abdul Kalam

Topic Synopsis:

A Leader Should Know how to manage failure is an excerpt from the Interview.

During the Wharton India Economic Forum in Philadelphia, Kalam spoke with India Knowledge @ Wharton about his career as a Scientist, his vision for India's future, and the most important traits for leaders, among other issues.

Thrust Areas	Important traits for Leaders
Skills to be learnt by Students	" "
Examples / Illustrations	Life & Achievements of DR.A.P.J Abdul Kalam
Additional Inputs	Youtube Video
Teaching Aids Used	Blackboard
References Cited	—
Student Activity Planned after Teaching	—
Any other Activities	

K.R.K GOVERNMENT DEGREE COLLEGE. Addanki
Department of English, Lesson Plan (2023-2024)

Oct V week

Name of the Department : English	
Name of the Lecturer :	N. Shailaja Rani
Group / Course :	B.Sc, Sciences
Paper :	I
Name of the Topic	SWOC
Hours Required	01
Learning Objectives	Helps the Students to understand ways to Reach the goal. Reabelling the Achievements & Failures
Previous Knowledge to be reminded	

Topic Synopsis: SWOT Stands for Strengths, weaknesses opportunities and threats / Challenges

It is a Scientific tool for any individual. If we know our Strengths, weaknesses opportunities and challenges, we will plan our future cautiously and systematically.

SWOC Studies the internal and external factors that are favourable and unfavourable to Reach the Set Goal

Thrust Areas	Beneficial to be aware of the opportunities
Skills to be learnt by Students	opportunities available and the threats to face
Examples / Illustrations	-
Additional Inputs	Youtube Video on Malaviya Posina
Teaching Aids Used	Blackboard
References Cited	
Student Activity Planned after Teaching	-
Any other Activities	-

K.R.K GOVERNMENT DEGREE COLLEGE. Addanki
Department of English, Lesson Plan (2023-2024)

NON-I week

Name of the Department : English	
Name of the Lecturer :	N. Shalmila Rani
Group / Course :	B.Sc, SEC-CCS
Paper :	I
Name of the Topic	Emotional Intelligence, Attitude
Hours Required	02
Learning Objectives	Ability to monitor one's own & others emotions
Previous Knowledge to be reminded	Negative thoughts & Emotional instability
Topic Synopsis:	Emotions are feelings that occur when a person interacts with other people. Emotions play an important role in shaping ones personality. Emotional Intelligence drives a person by the intelligence rather than impulses. The way a person looks at things is attitude. The way looking at the bright side and remedy side of a problem is called positive thinking. It helps in reaching goals easier and more enjoyable and helps to become flexible.
Thrust Areas	Right belief breeds right attitude
Skills to be learnt by Students	To tell positive mind at the best time.
Examples / Illustrations	Story of David & Goliath, Soap Poem
Additional Inputs	youtube video
Teaching Aids Used	Blackboard
References Cited	-
Student Activity Planned after Teaching	-
Any other Activities	Role play

K.R.K GOVERNMENT DEGREE COLLEGE. Addanki
Department of English, Lesson Plan (2023-2024)

NOV - II Week

Name of the Department : English	
Name of the Lecturer :	D. Shahida Rani
Group / Course :	B.Sc, Sciences
Paper :	I
Name of the Topic	Netiquette, Interpersonal Skills
Hours Required	03
Learning Objectives	To build healthy Relationships & enhance Social Relations, Tools & Devices, employability to deliver the information.
Previous Knowledge to be reminded	

Topic Synopsis:

Netiquettes are Rules or some accepted way to communicate with other people when you are using the Internet. The word is derived from two words. INTERNET + ETIQUETTE = Netiquette - Social media, E-mail, E-Business.

Interpersonal Skills are the skills a person uses to communicate and interact with others. These skills focus on facilitating team work, ensuring group effectiveness, decision making, running meetings & presenting work. It is the ability to relate effectively to others

Thrust Areas	Ability to work effectively
Skills to be learnt by Students	
Examples / Illustrations	Joseph's story
Additional Inputs	Youtube video
Teaching Aids Used	Black Board
References Cited	-
Student Activity Planned after Teaching	-
Any other Activities	Assignments

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K.R.K GOVERNMENT DEGREE COLLEGE. Addanki
Department of English, Lesson Plan (2023-2024)

Sept I, II & III week

Name of the Department : English	
Name of the Lecturer :	N. Shalooka Rani
Group / Course :	B.Sc, Sciences
Paper :	Skill course
Name of the Topic	Basics of Communication
Hours Required	5
Learning Objectives	Understand the nature & importance of communication
Previous Knowledge to be reminded	Speeches of great personalities
Topic Synopsis:	Communication is sharing the information like our experiences, ideas, feelings, thoughts, wants & needs, through the exchange of verbal & non-verbal messages. Nature of communication - Involves at least two parties a sender and a receiver Importance of communication - Effective communication is very crucial for making decisions and problem solving. Process of communication - Sender, Encoding, Message, channel, Receiver, Decoding, Feedback Principles of communication - clarity, concise, concreteness, correctness, consideration completeness, courtesy - Barriers - physical, semantic, psychological, cultural etc... - Strategies of effective communication - Clear Concise and well received
Thrust Areas	Speaking Skill
Skills to be learnt by Students	LSRW Skills
Examples / Illustrations	-
Additional Inputs	Youtube videos
Teaching Aids Used	Blackboard
References Cited	Business Communication
Student Activity Planned after Teaching	Seminar
Any other Activities	

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Department of English, Lesson Plan (2023-2024)

Sept IV, V OGI II

Name of the Department : English	
Name of the Lecturer :	N - Shailaja Rani
Group / Course :	B.SC Sciences
Paper :	Skill Course
Name of the Topic	Presentation Skills
Hours Required	8
Learning Objectives	Enhance the skills of public Speaking Use of Audio Visual Aids in presentation
Previous Knowledge to be reminded	

Topic Synopsis: A presentation is a form of communication where a speaker conveys information to an audience. It can be various forms like speeches, lectures, demonstrations, or introductions.

A successful presentation typically involves planning, organizing, event management content creation, use of visual aids, stress management and addressing questions from the audience.

Verbal communication plays a crucial role in delivering effective presentation. It involves the use of spoken words, tone and language to convey ideas. Non-verbal communication - Body language Facial expressions, gestures, posture, eye contact & tone of voice.

Visual Aids & materials enhance communication - Slides charts & graphs, Images & Photos, Videos, Audio clips, Handouts etc.

Thrust Areas	Speaking Skill
Skills to be learnt by Students	LSRW Skills
Examples / Illustrations	-
Additional Inputs	youtube Videos
Teaching Aids Used	Blackboard
References Cited	Speaking Effectively
Student Activity Planned after Teaching	Presenting Seminar papers
Any other Activities	-

K.R.K GOVERNMENT DEGREE COLLEGE. Addanki
Department of English, Lesson Plan (2023-2024) DCH I, II, IV Non-I week

Name of the Department : English	
Name of the Lecturer :	N. Shaloosha Rani
Group / Course :	B.Sc Sciences
Paper :	Skill Course
Name of the Topic	Interviews & Group Discussions
Hours Required	6
Learning Objectives	Develop Interview Skills & take active role in
Previous Knowledge to be reminded	Interviews & Group Discussions of popular G.D's leaders.
Topic Synopsis:	Interview - It's a meeting between an employer and a job applicant. It can take place face-to-face, a group of people or panel over the telephone, or video conferencing. DO'S & Don'ts for an Interview: prepare, practice, Research, Take Notes, Dress Appropriately, Arrive Early, Be Positive, Ask questions, Follow up. Don't arrive late, Don't Be unprepared, Avoid Negative talk, Distractions, Salary Discussions etc.. Group Discussion - A discussion conducted in a group. It measures the skills, traits & abilities of a candidate for being recruited by an organization. - Structure of G.D - Introduction, Main Discussion, Moderation, Listening, conclusion; Functions in G.D - Moderator, Evaluator, Initiator, Recorder, Time keeper etc...
Thrust Areas	Speaking Skill
Skills to be learnt by Students	LSRW Skills
Examples / Illustrations	-
Additional Inputs	Youtube Videos
Teaching Aids Used	Blackboard
References Cited	Working in English
Student Activity Planned after Teaching	Mock Interview
Any other Activities	-

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K.R.K GOVERNMENT DEGREE COLLEGE. Addanki
Department of English, Lesson Plan (2023-2024)

January I Week

Name of the Department : English	
Name of the Lecturer : N. Shahaila Rani	
Group / Course : I BA & B.Com & B.A	
Paper : I II Semester	
Name of the Topic	Ulysses
Hours Required	Ulysses - 03
Learning Objectives	The Spirit of Optimism
Previous Knowledge to be reminded	Major English Writers

Topic Synopsis: Alfred, Lord Tennyson, wrote Ulysses in 1833, Ulysses encompasses many important themes. The first and foremost theme of the poem is optimism. The poet presents the spirit of hope by using the character of Ulysses. He was, seemingly, too old to continue his voyage of adventure and quest for knowledge.

Another important theme of the Poem is brotherhood. He never left his companions even if they were old and struggling.

Thrust Areas	—
Skills to be learnt by Students	Importance to Knowledge acquisition
Examples / Illustrations	—
Additional Inputs	Youtube Videos
Teaching Aids Used	Blackboard
References Cited	—
Student Activity Planned after Teaching	Questions and Answers
Any other Activities	—

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Department of English, Lesson Plan (2023-2024)

January III & IV Week

Name of the Department : English	
Name of the Lecturer :	N. Shahnaz Rani
Group / Course :	I Arts & B.Com, B.A
Paper :	I II Semester
Name of the Topic	Vocabulary: Conversion of words, one word substitutes, Collocations
Hours Required	04
Learning Objectives	Enhancing the vocabulary
Previous Knowledge to be reminded	Relevant vocabulary in Everyday communication

Topic Synopsis: Conversion of words is a word formation which a word of one (formation) grammatical form is assigned into another grammatical form. This process is also called zero derivation / Null derivation / Functional Shift.

One word substitutes simply means using a word in place of a word phrase or a clause which has the same meaning as the word.

The word 'collocate' means 'to place together'. The term collocation means combination of words that often go together. The term was coined by the British Linguist J.R. Firth in 1950's.

Thrust Areas	Acquire the language skills with ease
Skills to be learnt by Students	Strengthening vocabulary & Confidence
Examples / Illustrations	Make the students to Read news excerpts
Additional Inputs	Watch Interviews, Speeches on Youtube
Teaching Aids Used	Blackboard
References Cited	—
Student Activity Planned after Teaching	Ask the students to pick up new words from news clippings
Any other Activities	Assignment

K.R.K GOVERNMENT DEGREE COLLEGE. Addanki
Department of English, Lesson Plan (2023-2024)

January V week, February I week

Name of the Department : English	
Name of the Lecturer : M. Shakila Rani	
Group / Course : I A&S, B.Com & B.A	
Paper : I II Semester	
Name of the Topic	The Best Investment I Ever Made, Florence Nightingale
Hours Required	03
Learning Objectives	To be passionate about anything we do
Previous Knowledge to be reminded	Services rendered by Doctors, Nurses and others

Topic Synopsis:

'The Best Investment I Ever Made' is a story written by A.J. Cronin. This story narrates a touching episode from the author's early life as a doctor in London.

The doctor (author) once happened to attend a misguided youth who attempted suicide. With much effort, the doctor succeeded in bringing the youth back to life. Interestingly, after 25 years of gap, the doctor met the youth, a happily married man, along with his wife. The couple had been actively involved in the Rescue and Rehabilitation of child offenders.

Thrust Areas	Understanding human values
Skills to be learnt by Students	Service and Empathy
Examples / Illustrations	—
Additional Inputs	Youtube video
Teaching Aids Used	Blackboard
References Cited	—
Student Activity Planned after Teaching	Group Discussion
Any other Activities	—

February II week

K.R.K GOVERNMENT DEGREE COLLEGE. Addanki
Department of English, Lesson Plan (2023-2024)

Name of the Department : English	
Name of the Lecturer :	N. Shakeela Rani
Group / Course :	I BSc, B.Com & BA
Paper : I II Semester	
Name of the Topic	Skimming and Scanning
Hours Required	01
Learning Objectives	Developing Reading Skills
Previous Knowledge to be reminded	Reading the News Clippings

Topic Synopsis:

Skimming is a Reading technique which helps to quickly gaze through to understand the concept.

There are 3 types of Skimming such as preview, overview and Review.

Scanning as the name implies is a technique used to thoroughly read through an article or any book to identify particular information.

Thrust Areas	–
Skills to be learnt by Students	To enhance Reading Skills
Examples / Illustrations	–
Additional Inputs	News Clippings
Teaching Aids Used	
References Cited	–
Student Activity Planned after Teaching	Assignment
Any other Activities	–

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Department of English, Lesson Plan (2023-2024)

February II Week
III Week

Name of the Department : English	
Name of the Lecturer :	D. Shahnila Rani
Group / Course :	I A&S B.Com & B.A
Paper :	I - II Semester
Name of the Topic	The Night Train at Deoli, Stopping by Woods On a Snowy Evening
Hours Required	04
Learning Objectives	Controlling Emotions & lead a Worthy life
Previous Knowledge to be reminded	Travelling on various occasions

Topic Synopsis:

The Night Train at Deoli' is a short story by Ruskin Bond. It narrates the story of a short meeting that takes place between an eighteen year old college student travelling by train and a young girl selling baskets on a railway platform.

Robert Frost (1874-1963) was an American poet noted for his realistic descriptions of rural life. "Stopping by woods on a Snowy Evening" is a poem, first published in 1923. The poem describes a moment of contemplation by a traveller who stops by a dark, snowy woods on his way to his destination.

Thrust Areas	
Skills to be learnt by Students	The value of life
Examples / Illustrations	
Additional Inputs	Images Related to the topic
Teaching Aids Used	-
References Cited	-
Student Activity Planned after Teaching	Seminar
Any other Activities	-

February IV week

K.R.K GOVERNMENT DEGREE COLLEGE. Addanki
Department of English, Lesson Plan (2023-2024)

Name of the Department : English	
Name of the Lecturer : N. Shahida Rani	
Group / Course : I Arts B.Com & BA	
Paper : I II Semester	
Name of the Topic	Reading comprehension, Note Making & note taking
Hours Required	03
Learning Objectives	Reading & writing skill
Previous Knowledge to be reminded	—

Topic Synopsis: Reading comprehension is the ability to comprehend & understand, what you are reading. There are two components of Reading comprehension: text comprehension and vocabulary knowledge.

Notes are short written record of facts to aid the memory. Notes are usually taken to record a speech & dictation while listening to it & after reading a book, magazine & article.

Knowledge is vast and unlimited, but our memory is limited. We cannot remember all the information all the time. Hence Note-Making is necessary, it helps to recall concise information. Enable writing skills for future purposes.

Thrust Areas	Reading & writing skill
Skills to be learnt by Students	—
Examples / Illustrations	
Additional Inputs	News Clippings
Teaching Aids Used	Blackboard
References Cited	—
Student Activity Planned after Teaching	Role play
Any other Activities	—

K.R.K GOVERNMENT DEGREE COLLEGE. Addanki
Department of English, Lesson Plan (2023-2024)

February IV week
March I & II week

Name of the Department : English	
Name of the Lecturer :	N. Shakeela Rani
Group / Course :	I BA's B.Com & B.A
Paper :	I II Semester
Name of the Topic	Night of the Scorpion, Expansion of Ideas Notices, Agendas & Minutes
Hours Required	05
Learning Objectives	Understanding and developing ideas
Previous Knowledge to be reminded	Mother's love, Notices on various occasions

Topic Synopsis:

Nissim Ezekiel's poem 'Night of the Scorpion' throws light on the conflict between traditional beliefs and Rationality. There are mainly two themes: Superstition, Motherhood.

Elaboration of an idea in a paragraph form is the expansion of idea. Notices are a means of formal communication targetted at a particular person or a group of persons.

Agendas - A meeting agenda is a list of topics or activities that you want to cover during the meeting.

Meeting minutes are notes that are taken during a meeting to record what happens in the meeting.

Thrust Areas	Writing Strategies in Academics
Skills to be learnt by Students	Enable writing skills for future purposes
Examples / Illustrations	
Additional Inputs	—
Teaching Aids Used	Blackboard
References Cited	
Student Activity Planned after Teaching	—
Any other Activities	Group Discussion

K.R.K GOVERNMENT DEGREE COLLEGE. Addanki
Department of English, Lesson Plan (2023-2024)

March III week

Name of the Department : English	
Name of the Lecturer :	N. Shaloma Rani
Group / Course :	I BSTS, BCom & B.A
Paper :	I II Semester
Name of the Topic	An Astrologer's Day
Hours Required	03
Learning Objectives	No one can predict the future
Previous Knowledge to be reminded	Experience of talking to an Astrologer

Topic Synopsis: R. K. Narayan (10th October 1906 - 13th May, 2001) was an Indian writer known for his work set in the fictional South Indian town of Malgudi. In his works he highlights the social context and everyday life of his characters.

The astrologer knew nothing of his profession. But he had all the professional equipment with him. His articles included a dozen cowrie shells, a square piece of cloth with a strange chart on it, a notebook and some other little things.

Thrust Areas	Superstitions & other ill practices
Skills to be learnt by Students	Awareness on ill practices
Examples / Illustrations	—
Additional Inputs	Images from Google
Teaching Aids Used	Blackboard
References Cited	—
Student Activity Planned after Teaching	—
Any other Activities	Assignment

K.R.K GOVERNMENT DEGREE COLLEGE. Addanki
Department of English, Lesson Plan (2023-2024)

March IV
Week

Name of the Department : English	
Name of the Lecturer :	N. Shahnila Rani
Group / Course :	I BA/BS B.Com & B.A
Paper :	I & II Semesters
Name of the Topic	Curriculum Vitae, Resume, Letters & E-Correspondence
Hours Required	05
Learning Objectives	Writing skills & Strengthening vocabulary
Previous Knowledge to be reminded	Letter writing

Topic Synopsis: CV / Resume is the first medium of contact between the person, who seeks employment and the prospective Employer. Through CV / Resume the Employer tries to form an opinion. The CV presents a full history of a person's academic credentials, so the length of the document is variable. In contrast, a Resume presents a concise picture of a person's skills and qualifications for a specific position.

A Letter is a type of written communication that can be written by hand or printed on paper. E-Correspondence provides faster and easy mean of communication.

Thrust Areas	knowledge about Rules and formats
Skills to be learnt by Students	Ability to express ideas and thoughts
Examples / Illustrations	—
Additional Inputs	—
Teaching Aids Used	Blackboard
References Cited	—
Student Activity Planned after Teaching	Seminar
Any other Activities	Quiz

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KRK GOVERNMENT DEGREE COLLEGE, ADDANKI

Department of political science

LESSON PLAN

2023-24

2023-24

October - 2nd week

LESSON PLAN

Name of the Lecturer: G. Sivakoti Name of the Department: Political science

Name of the Topic : Constituent Assembly - nature

Hours required : 02

Previous knowledge to be remained:

origin of State and Goverment.

Topic Synopsis:

What is Constitution and Constitutionalism

origin of Constitution and Constitutionalism

Historical background of Indian Constitution

Cripps Commission - 1942

Cabinet Commission - 1946

Elections to Constituent Assembly

Members of Constituent Assembly.

Examples / illustrations :

Making of Constitution of U.S.A and fra

Additional inputs

Teaching Aids used:

Black - Board

References cited:

Telugu Academy - B.A. Degree 2nd year Bo

Student Activity planned after teaching

Readining the notes and discussion wi
other students.

Activity planned outside the Class Room, if any

C.

Any other activity

G. Sivaiah

Signature of the Lectur

LESSON PLAN

Name of the Lecturer: G. Sivakoti Name of the Department: Political science

Name of the Topic : Constituent Assembly - Composition

Hours required : 02

Previous knowledge to be remained:

Brief Points about Constituent Assembly Nature

Topic Synopsis:

Structure of the Constituent Assembly short term President and vice President to Constituent Assembly.

Permanent President and vice President to Constituent Assembly.

Secretary and Legal advisor of Constient Assembly.

Examples / illustrations :

Composition of Constitutions of U.S.A and

Additional inputs

Teaching Aids used:

Black - Board

References cited:

Telugu Academy - Text book - Degree (B.

Student Activity planned after teaching

Reading and understanding the topic and discussion with other students

Activity planned outside the Class Room, if any

Any other activity

G. Sivakoti

Signature of the Lectur

November.

LESSON PLAN

Name of the Lecturer: G. Siva Jyothi Name of the Department: Political science

Name of the Topic : Constituent Assembly - Sessions.

Hours required : 01

Previous knowledge to be remained:

Brief revision of Constituent Assembly and nature.

Topic Synopsis:

9. 12. 1946 1st session of Indian Constituent Assembly.

13. 12. 1946 Elected President and vice President

13. 12. 1946. objectives and resolutions motion in Constituent Assembly.

Total 12 sessions of Constituent Assembly.

Last session held on 24th. January 1950.

Examples / illustrations :

Additional inputs

Teaching Aids used:

Black - Board.

References cited:

Telugu Academy B.A. IInd year Text bo

Student Activity planned after teaching

Reading and analysing the topic.

Activity planned outside the Class Room, if any

watch Constituent assembly meetings

Youtube.

Any other activity

G. Sivaiah

Signature of the Lectur

LESSON PLAN

Name of the Lecturer: G. Sivakoti Name of the Department: Political science

Name of the Topic : Constituent Assembly - Committies.

Hours required : 01

Previous knowledge to be remained:

Brief Information about Constituent Assembly important points.

Topic Synopsis:

Totally Constituent Assembly appointy 22 Committies to analyse and under-stand the various points.

Largest Committee was Advicesary Committee headed by Sardhar vallabhai Patel.

Most Important Committee was Drafting Committee headed by Dr. B.R. Ambedkar along with 6 members.

Examples / illustrations :

Additional inputs

Teaching Aids used:

Black Board

References cited:

Telugu Academy IInd B.A (Pol) Test book

Student Activity planned after teaching

Reading today's topic

Activity planned outside the Class Room, if any

Any other activity

G. Siva koti

Signature of the Lecturer

LESSON PLAN

Name of the Lecturer: G. Sivakoti Name of the Department: Political Science

Name of the Topic : Constituent Assembly – Socio-Economic and Philosophical Dimensions.

Hours required : 02

Previous knowledge to be remained:

Historical Background of Indian Constitution.

Topic Synopsis:

Jawahar Lal Nehru introduced the objectives and resolutions motion in the Constituent assembly 9st session held on 13-12-1946. [Soveriegn, Democratic, Republic] Preamble of the Constitution Express the Socio-Economic, and Philosophical Dimensions of our Indian Constitution.

Justice, - social, Economic, Political

Liberty - of thought, Expression, faith and belief.

Equality of states and opportunities.

Examples / illustrations :

Socio-Economic and Philosophical foundations of U.S.A and France.

Additional inputs

Teaching Aids used:

Black Board

References cited:

Telugu Academy - B.A. (Pol) IInd year Text bo

Student Activity planned after teaching

Reading the Preamble of our Constitut

Activity planned outside the Class Room, if any

Write two types Preamble of our Constitut

Any other activity

G. Siva Kohi

Signature of the Lecturer

December

LESSON PLAN

Name of the Lecturer: G. Sivakoti Name of the Department: & Political Science

Name of the Topic : Constituent Assembly – Rivison

Hours required :

Previous knowledge to be remained:

Nature, structure, & sessions, of Constituent Assembly.

Topic Synopsis:

Brief discussion about

→ Composition of Constituent Assembly
→ Elections of Constituent Assembly
→ Members of Constituent Assembly
→ sessions of Constituent Assembly
→ Committies of Constituent Assembly
→ Criticism on Constituent Assembly.

Examples / illustrations :

Additional inputs

Teaching Aids used:

Black - board and chalk

References cited:

Telugu ACademcy book - B.A. Political Science.

Student Activity planned after teaching

. Reading book and do discussion

Activity planned outside the Class Room, if any

Any other activity

G. Sivakoti

Signature of the Lecturer

LESSON PLAN

Name of the Lecturer: Gr. Sivakoti Name of the Department: Political Science

Name of the Topic : Features of Indian Constitution

Hours required :

Previous knowledge to be remained:

Origin of Constitution and Constitutionalism

Topic Synopsis:

→ Written Constitution
→ Rigid and Flexible Constitution
→ Quasi Federal → K.C. Wheare
→ Republican Government
⇒ Democratic Government
→ Parliamentary Government.
→ X. Single Citizenship
→ Universal Audult Franchaise.
→ Fundamental Rights
Fundamental duties.

Examples / illustrations :

Features of Britan and American Constitutions.

Additional inputs

Teaching Aids used:

Black board and chalk

References cited:

Telugu Acedamy book. B.A. Political Science

Student Activity planned after teaching

Reading the notes.

Activity planned outside the Class Room, if any

Any other activity

G. Sivakoti

Signature of the Lecturer

LESSON PLAN

Name of the Lecturer: G. Sivakoti Name of the Department: Political Science

Name of the Topic : Fundamental Rights.

Hours required :

Previous knowledge to be remained:

Origin of Rights - American Revolution. French Revolution.

Topic Synopsis:

→ Right to Equality [14-18]

→ Right to freedom [19-22]

→ Right against Exploitation [23-24]

→ Right to Religious freedom [25-28]

→ Right to Education and Cultural freedom [29-30]

→ Right to Constitutional Remidies. [32].

Examples / illustrations :

Bill of Rights of America

Additional inputs

Teaching Aids used:

Black - Board and chalk

References cited:

Telugu Acedamy book. B.A Political Science.

Student Activity planned after teaching

Activity planned outside the Class Room, if any

Any other activity

G. Sivakoh

Signature of the Lecturer

LESSON PLAN

Name of the Lecturer: G. Sivakoti Name of the Department: Political Science

Name of the Topic : Directive Principles of State Policy.

Hours required :

Previous knowledge to be remained:

origin of Socialism and welfare state.

Topic Synopsis:

→ Liberal - Intellectual Principles

[44, 45, 48, 48A, 49, 50, 51]

→ Socialistic Principles

[38, 39, 39A, 41, 42, 43, 47]

→ Gandhian Principles

[40, 43, 43B, 46, 47, 48]

Examples / illustrations :

Additional inputs

Teaching Aids used:

Black board - and chalk

References cited:

Telugu Acedamy book. B.A. Political Science.

Student Activity planned after teaching

Reading notes.

Activity planned outside the Class Room, if any

Any other activity

G. Sivakoh

Signature of the Lecturer

January

LESSON PLAN

Name of the Lecturer: G. Sivakoti Name of the Department: Political science

Name of the Topic : Fundamental Duties.

Hours required :

Previous knowledge to be remained:

Importance of Rights and Responsibilities.

Topic Synopsis:

→ Part IV A and Article 51A Contains 11 fundamental duties.

→ 1976 Sardar Swaransingh Committee formed by former Prime minister Indira-Gandhi on Recomandation of fundamental Duties.

→ 10 fundamental duties are Came into force on January '3' 1977.

→ 11th fundamental Duty — 86th C.A.A. 2002.

Examples / illustrations :

Additional inputs

Teaching Aids used:

Black board and chalk

References cited:

Student Activity planned after teaching

Activity planned outside the Class Room, if any

Any other activity

Quiz.

G. Sivakoli

Signature of the Lecturer

LESSON PLAN

Name of the Lecturer: G. Sivakoli Name of the Department: Political Science

Name of the Topic : Central Government

Hours required :

Previous knowledge to be remained:

Origin of Government and Parliamentary syst

Topic Synopsis:

→ President

→ vice President

→ Primeminister

→ Council of ministers

→ Supreem Court.

Central Legislature

Central Executive

Central Judiciary.

Examples / illustrations :

Additional inputs

Teaching Aids used:

Black board and chalk

References cited:

Student Activity planned after teaching

Activity planned outside the Class Room, if any

Any other activity

Group Discussion.

G. Sivakoti

Signature of the Lecturer

LESSON PLAN

Name of the Lecturer: G. Sivakoti Name of the Department: Political Science

Name of the Topic : Federal Process

Hours required :

Previous knowledge to be remained:

Types of Governments - Unitary and Federal

Topic Synopsis:

→ Features of Indian federal System

→ Centre - State Relations - Legislative, Administr and Financial

→ Emerging Trends in Centre-state Relations

→ Re structuring Centre - state Relations

→ Recommendations of Sarkaria Commission

→ M.M. Punchi Commission.

Examples / illustrations :

Additional inputs

Teaching Aids used:

Black board and chalk

References cited:

Telugu Academi Text book

Student Activity planned after teaching

Reading text book

Activity planned outside the Class Room, if any

Any other activity

G. Sivakoti

Signature of the Lecturer

February

LESSON PLAN

Name of the Lecturer: G. Sivalaoli Name of the Department: Political scien

Name of the Topic : Electoral Processes

Hours required :

Previous knowledge to be remained:

What is elections and democracy

Topic Synopsis:

→ The Election Commission of India

→ Powers and Functions

→ Issues of Electoral Reforms

→ Voting Behaviour - Determinants

→ Problems of Defections

Examples / illustrations :

Additional inputs

Teaching Aids used:

Black board and chalk

References cited:

Student Activity planned after teaching

Activity planned outside the Class Room, if any

Any other activity

Quiz.

G. Sivakoti

Signature of the Lecturer

LESSON PLAN

Name of the Lecturer: G. Sivakoti Name of the Department: Political science.

Name of the Topic : Social Dynamics and Emerging challenges to Indian Political System.

Hours required :

Previous knowledge to be remained:

Indian Society major features

Topic Synopsis:

→ Role of Caste, Religion

→ Role of Language, Regionalism

→ Politics of Reservation,

Criminalisation of Politics

Internal threats to security.

Examples / illustrations :

Additional inputs

Teaching Aids used:

Black board and chalk

References cited:

Telugu Academi Text book and news paper ch

Student Activity planned after teaching

Activity planned outside the Class Room, if any

Any other activity

Group Discussion.

G. Sivakoti

Signature of the Lecturer

Mavali.

LESSON PLAN

Name of the Lecturer: G. Sivakoli Name of the Department: Political Science.

Name of the Topic : Regulatory and Governance Institutions.

Hours required :

Previous knowledge to be remained:

Important Constitutional Provisions and Statutory bodies.

Topic Synopsis:

- Niti Ayog
- Finance Commission
- Comptroller and Audition General of India
- Central vigilance Commission
- Central Information Commission
- Lokpal and Lokayukta.

Examples / illustrations :

Additional inputs

Teaching Aids used:

Black board and chalk.

References cited:

Student Activity planned after teaching

Activity planned outside the Class Room, if any

Any other activity

G. Sivakoti

Signature of the Lecturer

LESSON PLAN

Name of the Lecturer: G. Siva Jyothi Name of the Department: Political Science.

Name of the Topic : Ancient Greek Political Thought.

Hours required :

previous knowledge to be remained:

What is Political science and its origin.

Topic Synopsis:

- Plato - Rule of Philosopher kings.
- Plato - Theory of Justice
- Plato - Ideal State and Education.
- Aristotle - Theory of State
- Aristotle → Classification of Governments
- Aristotle → Citizenship and Slavery
- Aristotle → Theory of Revolutions.

Examples / illustrations :

Comparing with Indian Political thought.

Additional inputs

Teaching Aids used:

Black Board and chalk.

References cited:

online Resources.

Student Activity planned after teaching

Activity planned outside the Class Room, if any

Any other activity

Quiz.

G. Sivakoli

Signature of the Lecturer